

EXHIBITOR INFORMATION *(As it will be listed in all official publications)*

Company Name: _____
 Street Address: _____
 City, State, Zip: _____
 Web Site Address: _____
 Phone: _____ Fax: _____
 E-mail: _____

FOR EXHIBITOR DIRECTORY

Please e-mail your fifty-word description and your company logo to nacchoexhibits@conferencemanagers.com by **no later than May 22, 2009**.

PRIMARY CONTACT INFORMATION *(for Show Management use only)*

Contact Name: _____ Title: _____
 My address: Same as above or Alternate: _____

 Phone: _____ Fax: _____
 E-mail: _____

EXHIBITOR SERVICE KITS: (please choose one)

- Send my exhibitor service manual to my attention at company's official address.
 OR Send my exhibitor service manual to my alternate address above.

BOOTH PRICES

All booths are 9' x 10' (90 square feet) or multiples thereof.

Commercial & Government:	\$1,300 linear	\$1,500 corner
Non-Profit:	\$1,000 linear	\$1,200 corner
Member & Affiliate:	\$900 linear	\$1,050 corner

ISLAND EXHIBIT SPONSORSHIPS: \$6,000

BOOTH SELECTION

The numbered booths are hereby defined as specified in the Exhibitor & Sponsor Prospectus floor plan, and include an eight-foot-high back wall covered with flameproof material and two sidewalls. One identification sign per exhibiting company will be provided. No additional materials or services will be furnished by NACCHO.

Please select three scattered locations. Refer to the exhibit hall floor plan and record your first three choices below. Please check the NACCHO Web site at www.naccho.org/NA2009/exhibitsponsor for updates on booth availability before submitting this application. Booth space will not be granted unless submitted by the applicant on the official application and contract for exhibit space.

Please list your booth selection:

1st choice: _____ 2nd choice: _____ 3rd choice: _____
 Total number of booths requested: _____
 Total square footage: _____
 Booth cost: _____

MEMBERSHIP LIST RENTAL

\$200 : Good for ONE (1) pre-show conference mailing using the NACCHO membership list. For conference promotion only. The list will be sent VIA EMAIL once payment has been received. Please provide the recipient's email address in the space provided.
 E-mail: _____

"HOT BOOTH" SIGN-UP

Yes, we want to be a Hot Booth!
 Cost is \$300 per exhibiting company (not per booth). "Hot Booth" availability is limited to 12 exhibiting companies and will be designated by Show Management on a first-come, first-served basis. Show Management reserves the right to move a designated "Hot Booth" company to a different location in order to distribute "Hot Booths" evenly throughout the show floor. If all "Hot Booths" have been taken at the time your application/contract is received, you will be notified.

CANCELLATION POLICY

Any exhibitor who cancels all or part of purchased booth space on or prior to May 22, 2009, will receive a full refund, less a \$100.00 administrative fee. Any exhibitor who cancels all or part of purchased booth space between May 23 – June 2, 2009 (inclusive) will not receive a refund and NACCHO will retain as liquidated damages all monies paid. If cancellation in whole or part is made after June 2, 2009 the exhibitor shall be liable to NACCHO, as liquidated damages, for the unpaid balance of the total rental value of the space cancelled. Cancellation requests must be submitted in writing to the above address.

PAYMENT

Return this application and contract with a deposit of 50% of the total cost of the requested exhibit space and any additional items. ("Hot Booth," etc.) Once NACCHO receives the deposit, space will be assigned, and a confirmation copy will be returned for final payment. The balance of your payment will be due on or before May 22, 2009. Purchase of exhibit space after May 22, 2009 must be accompanied by payment for the entire cost of the exhibit space requested. All payments must be made in U.S. funds, drawn on U.S. banks, payable to NACCHO. Checks not drawn on U.S. banks will be returned.

To submit this application or for more information, contact the NACCHO Exhibits Manager at (703) 964-1240 or nacchoexhibits@conferencemanagers.com.

CALCULATE YOUR PAYMENT

Booth Cost _____
 Membership List Rental _____
 "Hot Booth" _____
 Total Fees _____
 50% Deposit (must be included to reserve space) _____
 Balance Due (on or before May 22, 2009) _____

Check payments: NACCHO Annual
 P.O. Box 79197
 Baltimore, MD 21279-0197

Credit card payments: Fax: (866) 417-1315

PAYMENT METHOD

Check for \$ _____ enclosed
 Please charge \$ _____ to my
 Visa MasterCard American Express Discover
 Card# _____
 Exp. Date _____ CVV2* _____

Authorized Signature _____

*CVV2 is the three digits listed in the signature bar on the back of the Visa, MasterCard, and Discover cards. For American Express cardholders, this reflects the four-digit code listed on the front of the card. This information is required for processing.

AUTHORIZATION

Exhibitors agree to abide by the NACCHO Exhibitor Rules and Regulations, a copy of which is included on the reverse side of this contract and made a part of this application and contract by reference and fully incorporated herein. If this application and contract has not been received, properly signed, and accompanied by a 50% deposit, and if final payment is not received by May 22, 2009, this application and contract may be declared null and void so that space may be reassigned. The initial 50% deposit will not be refunded.

All applications must be signed in order to confirm booth reservations. We agree to abide by all rules and regulations governing the exposition as enclosed and which are a part of this application. Acceptance of this application by Show Management constitutes a contract.

Exhibitor's Authorized Signature _____
 Title _____ Date _____