

# NACCHO

National Association of County & City Health Officials

NACCHO will accept applications for the 2017 advisory groups and committees **Monday, April 3-Friday, May 5, 2017**. NACCHO invites LHD leaders and their staff to apply to help inform and guide NACCHO's projects. Lead by sharing your talents and expertise.

***\*\*\*When completing the application, please indicate your selections in the order of choice (ex. 1<sup>st</sup> choice, 2<sup>nd</sup> choice, 3<sup>rd</sup> choice.)***

- **Eligibility to serve**

In general, appointment to a NACCHO advisory group requires that the individual be employed by a health department or assign an affiliate member that is an active, dues paying member of NACCHO. However, individuals with subject matter expertise, or persons outside the practice of local public health may be appointed in order to bring the expertise and experience necessary to adequately inform the work of the committee. Further, to the degree possible, each individual will serve on no more than one committee.

- **Requirements and Expectations**

Advisory group members are selected, to promote diversity on NACCHO advisory groups, and to ensure consistency in their operation. Priority to serve on NACCHO's advisory groups and committees will be given to active (dues paying) members. In general, advisory groups serve the following functions: (1) Provide local expertise to guide projects; (2) Provide local feedback/input on national policies and programs; (3) Provide a voice for NACCHO (testimony, speeches); (4) Fulfill specific tasks (judging awards, proposing annual conference sessions, reviewing publications); (5) Recommend/draft policies for the NACCHO Board; (6) Respond to requests from NACCHO governance; (7) Share perspectives on local public health trends, issues and concerns; (8) Provide liaison to other organizations; and (9) Build relationships and assist in securing funding.

- **Application Review and Selection Process**

The process for selecting members for advisory groups is designed to assure the participation of an adequate number of local health department representatives and to assure diversity. The criteria used in making selections include the following: (1) Expressed interests and preferences of local health department representatives; (2) Recommendations from advisory group chairs and staff; (3) Specific needs of advisory groups—particularly project-related groups—for continuity; (4) The need for achieving diversity, including gender, geographic area, size of LHD, race, and culture; (5) Inclusion of “new” NACCHO members not currently participating in NACCHO activities; (6) Reserving the majority of positions for active, dues-paying members, to ensure that participation remains an important member benefit.

Selection of advisory group members will be made annually by the **president and president-elect**, with input from the executive director or designee. Staff and chairs will provide the selection group with assessments of current and prospective advisory group members. All decisions in the final selection process will be made by the president and president-elect. Letters will be sent to all NACCHO members expressing interest in advisory group work, informing those selected of their appointment, and thanking those not selected for their interest. Additionally, the president may appoint members to NACCHO advisory groups at other times of the year as turnover occurs.

If you have any questions, please contact NACCHO's Advisory Groups Team at [advisorygroups@naccho.org](mailto:advisorygroups@naccho.org)