



NACCHO Model Practices

MODEL PRACTICES- HOW TO SUBMIT AN APPLICATION

NACCHO's Membership Team

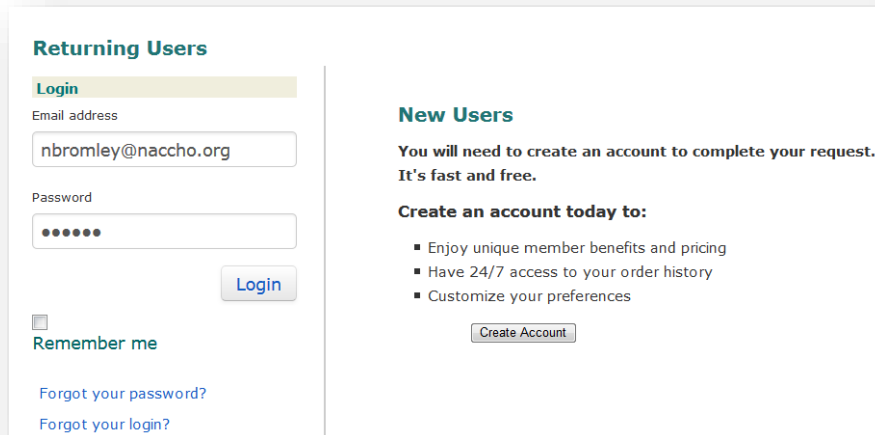
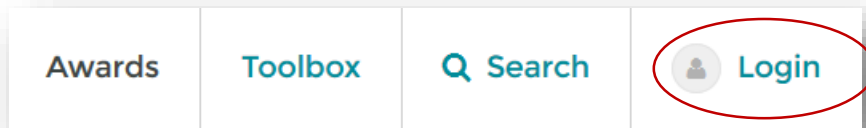


Submitter

Thank you for your interest in NACCHO's Model Practices Program. Below you will find step-by-step instructions to submitting your application. Please visit www.naccho.org to get started.

Under the search option, select *Resources*, and then click *Model Practices*. The application link is located in the **How to Apply** text.

You will be prompted to log into your MY NACCHO account. If you do not have an account, you can create one.



Returning Users

Login

Email address

Password

Remember me

[Forgot your password?](#)
[Forgot your login?](#)

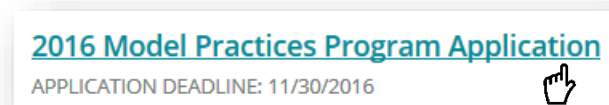
New Users

You will need to create an account to complete your request. It's fast and free.

Create an account today to:

- Enjoy unique member benefits and pricing
- Have 24/7 access to your order history
- Customize your preferences

Once you are logged in, you will be redirected to the application site. You will see a list of awards, select the 2016 Model Practices Program Application



You will then be directed to the application overview page.

*****PLEASE CAREFULLY READ ALL DETAILS PERTAINING TO THE APPLICATION BEFORE PROCEEDING TO THE SUBMISSION PORTION.**

Once you have carefully read the details of the awards, select **SUBMIT APPLICATION** tab at the top of the page.

To proceed to the application click **GET STARTED**

You will be asked to confirm your contact information.

Please confirm your contact information is up to date.

Name	<input type="text" value="Olivia Wolski"/>	Phone	<input type="text" value="(202)888-0439"/>
Company	<input type="text" value="NACCHO Staff"/>	Title	<input type="text" value="Associate Web Specialist"/>
City	<input type="text" value="Washington"/>	State	<input type="text" value="DC"/>
		Zip	<input type="text" value="20036-4601"/>

If your information is *incorrect*, you may update it here.

You can update this information on Net Forum [here](#). The next time you log into this system your information will be updated.

Once you have confirmed your contact information, select **NEXT →**

To continue to the application click **APPLY**

Next, you will be brought to the *Application Overview* page. You can view all of the application's categories and questions.

To continue with the application, click **NEXT →**

After you have filled out the application in its entirety, you will be brought to the *Application Review* page. This page will notify you if you have missed any questions. You can go back and complete the question by selecting the section title. Once you have gone through and completed the necessary sections, select **SAVE** at the end of the page.

Once the application has been completed you will have the option to edit your application up until the application closing date.

2016 Model Practices Program Application APPLICATION DEADLINE: 11/30/2016 ✘ Not Interested	✔ COMPLETED EDIT
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When your application has been edited, select [REVIEW](#) at the bottom of the screen

You will be brought to the submission page. **PLEASE KNOW THAT ONCE THE APPLICATION HAS BEEN SUBMITTED IT CANNOT BE RETRIEVED. THIS IS A FINAL SUBMISSION. BE SURE TO REVIEW YOUR APPLICATION TO THE FULLEST BEFORE SUBMITTING.**

Once you have edited and reviewed your application select [SUBMIT →](#)

After your application has been submitted you will receive an email notification confirming the submission of your application. You will also be able to see that your application has been submitted.

2016 Model Practices Program Application

✔ APPLICATION SUBMITTED

APPLICATION DEADLINE: 11/30/2016

Questions

If at any point you have any questions regarding your application, please visit the FAQs located on the Award Overview page. If you are having trouble finding what you are looking for, you can ask a question and a member from the Model Practices team, will respond to your question.

Model Practices Program: Frequently Asked Questions

Not finding what you're looking for?
The NACCHO team is here to help.

PHONE
202-783-5550

EMAIL
info@naccho.org

[Ask a Question →](#)

CONTACT US

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[Ask a Question →](#)