RN Verification Process

Appendix B

Supervisor Receives Applications

Selects Applicants to Interview

Verify RN Status

Document with Date & Initial

YES

Interview Applicants

NO

Decide to Hire Applicant

Verify RN Status

Document with Date & Initial

NO

YES

Interview Applicants

Decide to Hire Applicant

Applicant Starts Employment
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Appendix C

RN VERIFICATION PROCESS
Root Cause Analysis

- Methods/Procedure
  - Form of documentation
  - Ambiguous
  - Lack of checklist for supervisors
- Policy
  - Accountability
  - Lack of adherence to RN verification policy
- Feedback
  - Accountability
  - Lack of feedback
- People
  - Unaware of policy
1. Did you know there was a written policy and procedure for verifying the RN status of newly hired nurses?

2. Where would you look for this policy?

3. Who is supposed to verify RN status?

4. When is the RN status supposed to be verified?

5. How do you document verification of RN status?

6. What would help you follow this procedure?
RN Verification Pre-Survey
Results by Question
October 2010

% of Respondents with Correct Responses

Survey Questions

Question 1 63%
Question 2 75%
Question 3 25%
Question 4 100%
Question 5 50%
Pre-Test
Percent of Respondents with Correct Answers

- 5 out of 5 correct answers: 12.5%
- 4 out of 5 correct answers: 25%
- 3 out of 5 correct answers: 25%
- 2 out of 5 correct answers: 37.5%

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Appendix F

Accreditation Beta Test Quality Improvement Project: Appendices
Post-Test
Percent of Respondents with Correct Answers

100%

5 out of 5 correct answers