NACCHO COMMITTEES AND WORKGROUPS

NACCHO's Advisory Groups are a primary and recognized vehicle for identifying the opportunities and challenges facing local health departments and the field of public health at large. NACCHO’s constituents from all areas of public health come together to explore the many facets of the field and to help NACCHO make the best decisions in serving its constituents and improving public health. NACCHO committees and workgroups assist NACCHO with its vision and mission.

TYPES OF COMMITTEES

1. Executive Committee conducts the ongoing affairs of the association between the meetings of the Board of Directors and periodically updates the board with a summary of the work it has done during the year. All executive committee members serve in the interest of the entire NACCHO membership.

2. Standing Committees are responsible for ensuring NACCHO's effective operation as a membership association and enhancing NACCHO's infrastructure to achieve its mission.

3. Committees work from a broad level to assure that NACCHO's work is aligned with the current strategic map. They also ensure coordination between workgroups with related content areas.

4. Workgroups function at a more specific level and serve in an advisory capacity for NACCHO projects. Each workgroup reports to a relevant committee.

5. Ad-Hoc Workgroups function on an as needed basis, providing subject matter expertise and support to NACCHO Programs, Committees and Workgroups. These groups are can be created and dissolved at any time. Members do not serve official terms and their service is completed once the workgroup’s tasks are completed.

EXECUTIVE COMMITTEE

The EXECUTIVE COMMITTEE conducts the ongoing affairs of the association between the meetings of the Board of Directors and periodically updates the board with a summary of the work it has done during the year. All Executive Committee members serve in that capacity in the interests of the entire NACCHO membership.

Membership: The NACCHO Executive Committee includes the four NACCHO officers: President, Immediate Past President, President Elect and Vice President.

Time Commitment: Monthly conference calls and in-person meetings as needed.
STANDING COMMITTEES

STANDING COMMITTEES perform activities which are core to the operation of the association. The seven standing Committees include: Annual Conference Workgroup, Audit Committee, Bylaws Committee, Finance Committee, Membership and SACCHO Relations Committee, Nominations Committee and the Public Relations Committee.

The Annual Conference Workgroup plans, organizes, and conducts the Annual Conference program that is specifically designed to address the unique and critical public health practice needs and interests of local health department officials. Activities include developing the conference theme, objectives, and content tracks; selecting and framing plenary sessions; developing the conference format and overall agenda; reviewing and selecting proposals for concurrent sessions; and evaluating and learning from the conference program’s strengths and challenges.

Membership: NACCHO members, primarily local health department officials, but may also include SACCHO representatives and senior-level LHD staff such as medical directors or deputy directors.

Time Commitment: The workgroup will meet two times a year in person and once a month by telephone (nine to 10 times annually). Members are appointed for two-year terms and can be reappointed for one additional two-year term. The exception is the one-year only appointment for the “local host” member position to represent the jurisdiction of the upcoming year’s conference site.

The Audit Committee monitors the organization’s internal controls, reviews staff performance with respect to accounting and financial management recommends the selection of the auditor to the board provides oversight of the audit, reviews the performance of the auditors, and reports at least semi-annually to the board.

Membership: The Audit Committee shall consist of at least three members. The chair will be a member of the board. No officer shall serve as a member of the Audit Committee. Committee members shall have at least one of the following areas of experience or background: (1) experience as a chief or principal financial officer, principal accounting officer, controller, public accountant, auditor, or position that involves performance of similar functions; (2) financial expertise gained from actively supervising a person(s) performing one or more of the above functions; (3) experience overseeing or assessing the performance of organizations or public accountants with respect to preparation, auditing, or evaluation of financial statements; or (4) experience serving on an audit committee.

Time Commitment: The annual time commitment for this committee includes three to five conference calls and minimal work between meetings. Members are appointed for two-year terms and can be reappointed for one additional two-year term.

The Bylaws Committee annually reviews the NACCHO Bylaws, drafts and proposes amendments to the board, and reviews all submitted proposed amendments for proper language and consistency with the current Bylaws.

Membership: The Parliamentarian and at least one participant from each Forum.
**Time Commitment:** The annual time commitment for this committee includes two conference calls and minimal work between meetings.

**The Finance Committee** in conjunction with the Executive Director, prepares the annual budget for the Association and completes a quarterly review of the Association's financial status. **Membership:** The President-elect as Chair, the Vice President and at least one participant from each Forum. **Time Commitment:** The annual time commitment for this committee includes one or two in-person meeting(s), four or five conference calls, and several hours preparing for each meeting and conference call, and minimal work between meeting meetings.

**The Membership and SACCHO Relations Committee** actively participates in membership recruitment campaigns, both by phone and in-person, and advises staff on ways to increase active membership and help NACCHO better serve members. **Membership:** Active NACCHO members. **Time Commitment:** The annual time commitment for this committee includes one in-person meeting, approximately six conference calls, and moderate to substantial work between meetings.

**The Nominations Committee** manages the NACCHO nominations and elections processes, soliciting and recruiting candidates for Vice President, and board members, who are broadly representative of the active membership. **Membership:** The Immediate-Past President as chair and at least three other active members. **Time Commitment:** The annual time commitment for this committee includes five to six conference calls, and moderate work between meetings.

**The Public Health Communications Committee** provides strategic guidance to NACCHO in creating tools to help local health departments and their leaders become more visible and recognizable to policymakers, the media, and the general public. The committee focuses on the critical importance of LHD communications, marketing, and branding and promoting the national identity for public health departments in order to achieve the long-term goal of universal recognition of the public health brand. **Membership:** Local health department officials; state association of county and city health officials staff; public information officers; senior health department staff with experience in public communications, media, marketing, branding, and social media; and federal and state partners in the public health enterprise. **Time Commitment:** One in-person meeting at NACCHO Annual (pending funding), monthly conference calls, and moderate work between meetings. Most work will be conducted via phone and/or email. Appointment is for a two-year term with an option for reappointment to a second two-year term.
COMMUNITY HEALTH WORKGROUPS

The Community Health Committee is comprised of chairs from the Community Health Workgroups. This committee works from a broad level to ensure NACCHO’s work is aligned with the current strategic map. It also ensures coordination between the community health workgroups and related ad-hoc groups.

Membership: Membership is comprised of chairs from Community Health Workgroups

Time Commitment: The workgroup will meet either through conference call periodically coordination between the community health workgroups and related ad-hoc groups.

The Epidemiology Workgroup provides the necessary expertise and structure by which NACCHO will identify, articulate, and respond to relevant policy issues; ensure that project activities reflect LHDs’ epidemiology needs; and demonstrate how these issues intersect with state and federal issues. The primary focus will be to guide the development of NACCHO’s epidemiology and surveillance platform and to ensure that NACCHO’s future epidemiology and surveillance capacity-building activities are appropriately targeted to areas of greatest need and likelihood of achieving positive and sustained impact on LHDs and their communities. In addition, workgroup members will review epidemiology-related model practice applications, serve on external panels and advisory groups, as needed, and serve in liaison roles for other workgroups.

Membership: Membership is open to local health department officials and LHD staff that serve epidemiologic functions.

Time Commitment: The workgroup will convene monthly via conference call and will meet in person at least once annually (pending funding). Appointment is for a two-year term with an option for reappointment to a second two-year term.

The Health and Disability Workgroup provides leadership and guidance to NACCHO, local health departments (LHDs), and partner organizations regarding the design, development, and evaluation of programs and policies that incorporate social participation and promotion of health of people with disabilities, as individuals, as a community, and as a population.

Membership: Local and state health department officials, programmatic health department staff, and partner organization staff who are interested in issues related to people with disabilities.

Time Commitment: The workgroup will convene via conference calls (quarterly). Members of the advisory group will be asked to provide input on relevant policies, review documents, and
participate in judging model practice applications throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Healthy Living and Prevention Workgroup** provides input and guidance for NACCHO’s chronic disease prevention programs. Specifically, the workgroup explores ways in which (1) legislative and organizational policies; (2) physical, social, and economic environments; and (3) systems change impact the health of local communities and how local health department officials can position themselves as leaders in addressing chronic diseases and their risk factors through policy, systems, and environmental strategies.

**Membership**: Local health department officials and programmatic health department staff who are interested in policy approaches in chronic disease prevention and/or community design and land use planning.

**Time Commitment**: One in-person meeting per year (pending funding), regular conference calls (monthly to bimonthly), and moderate between meeting work. In addition, review of documents and participation in judging model practice applications will be required throughout the year.

The **HIV, STI, & Viral Hepatitis Workgroup (HSPW)** provides guidance and input on NACCHO’s HIV, STI, and viral hepatitis projects and direction to areas of programmatic growth, and promotes the role of local health departments (LHDs) across the spectrums of HIV, STI, and viral hepatitis prevention, care, and treatment by sharing examples of successful practice and policy, commenting on and informing national level policy, guidance, and recommendations, and participating in national conferences and meetings. The workgroup provides a forum for discussing emerging and persistent HIV, STI, and viral hepatitis issues; identifying and sharing best practices; reviewing new and existing HIV, STI, and viral hepatitis initiatives; developing materials and NACCHO policy statements to guide, support, promote, and enhance LHD practice; and engaging in dialogue with federal and national non-governmental partners.

**Membership**: LHD officials, HIV, STI, and viral hepatitis program managers, and programmatic health department staff who work in or are interested in HIV, STI, and viral hepatitis prevention, care, and treatment.

**Time Commitment**: One in-person annual meeting (pending funding), monthly conference calls, and moderate work between calls. In addition, review of documents and participation in reviewing applications submitted to NACCHO’s Model Practices Program. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Immunization Workgroup** guides NACCHO’s immunization portfolio to ensure NACCHO’s immunization activities are appropriately targeted towards the current needs of local health departments and their immunization programs. The workgroup also provides leadership and guidance to NACCHO regarding the design, development, and evaluation of immunization programs at NACCHO.

**Membership**: Local health officers, medical or communicable disease directors, and immunization staff who work on the provision of immunization services, immunization infrastructure, local data collection and application, vaccine-preventable disease epidemiology, and immunization policy. NACCHO seeks a geographically diverse membership representing urban, suburban, and rural health departments.
**Time Commitment:** The annual time commitment is one in-person meeting per year (pending funding) and monthly workgroup conference calls. In addition, members will be expected to review policy documents, immunization related model practice applications, and serve as a liaison to other advisory panels and workgroups as needed. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Infectious Disease Prevention and Control (IDPC) Workgroup** provides direction to NACCHO’s funded infectious disease activities, assists in identifying LHD infectious disease model and promising practices, and amplifies the voice of local public health practitioners with regard to national policies concerning the prevention, control, and treatment of emerging infectious diseases.

**Membership:** Local health department officials and programmatic health department staff who are interested in IDPC.

**Time Commitment:** The annual time commitment for this workgroup includes one in-person meeting (pending funding), monthly conference calls, and moderate work between calls. In addition, review of documents and participation in judging model practice applications will be required throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Injury and Violence Prevention (IVP) Workgroup** provides input and direction for NACCHO’s IVP projects and programs in the following ways: (1) assists in identifying local health department IVP model and promising practices, (2) identifies innovative strategies and best practices to prevent injury and violence, (3) provides expertise on IVP-related policies and practices, and (4) contributes to the knowledge base of local IVP through supporting the development of publications and tools.

**Membership:** Local health department officials and programmatic health department staff who have expertise and experience in local injury and violence prevention.

**Time Commitment:** The annual time commitment for this workgroup includes monthly conference calls, and moderate work between meetings. In addition, review of documents, such as policy statements or reports, and participation in judging model practice applications, will be required throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Maternal, Child and Adolescent Health Workgroup** provides input and guidance for NACCHO’s maternal and child health (MCH) related programs including the birth defects prevention project. The goal of the workgroup is to assist in the development of activities to improve the understanding of MCH-related issues among local, state, federal, and national organizations.

**Membership:** Local health department officials and programmatic health department staff who are interested in maternal and child health and/or birth defects prevention.

**Time Commitment:** The annual time commitment for this workgroup includes one or two in-person meetings (pending funding), bimonthly conference calls, and moderate work between meetings. Appointment is for a two-year term with an option for reappointment to a second two-year term.
Behavioral Health Workgroup focus on issues related to the role of public health and local health departments in addressing the behavioral health needs of their communities. Behavioral health is inclusive of both mental health and substance abuse services. Health departments may be the direct provider of services, assure the availability of services in the community, and/or offer prevention and education services. The workgroup will provide advice and guidance to NACCHO program staff and the Board of Directors. Annual products from the workgroup include: 1) Policy Statement Review and Agenda; 2) Model Practice Review; 3) Tool Box Review; and 4) Annual Priority Setting to guide NACCHO activities. In addition, members will be asked to participate in the creation of position papers, white papers, commentaries, and other documents that assist in outlining the role and needs of local health departments in this area. The workgroup will meet monthly and be chaired by the Senior Advisor – Public Health Infrastructure and Systems and the Lead Analyst for NACCHO’s Health People 20/20 work.

Membership: Interested health department personnel should have an interest and expertise in behavioral health services. Members should reflect the diverse nature of local health departments including size, geography, etc. Up to 15 members will be selected for this workgroup.

Time Commitment: The annual time commitment for this workgroup includes one or two in-person meetings (pending funding), bimonthly conference calls, and moderate work between meetings. Appointment is for a two-year term with an option for reappointment to a second two-year term.
PUBLIC HEALTH PREPAREDNESS WORKGROUPS

**Public Health Preparedness Committee** – provides leadership, guidance, and direction to NACCHO’s Preparedness portfolio. NACCHO’s Preparedness portfolio spans both practice and policy helping to foster improved local public health department practice.

**Membership:** Membership is comprised of chairs of Preparedness related workgroups

**Time Commitment:** In addition to serving as Chairs of the preparedness workgroups, the Committee meets quarterly or as needed via conference call and usually for one in-person during the annual Preparedness Summit.

**Medical Countermeasures Workgroup** addresses issues related to the medical countermeasures enterprise, and seeks to align its work with CDC’s Public Health Emergency Preparedness (PHEP) capabilities 8 & 9 and the ASPR’s Public Health Emergency Medical Countermeasures Enterprise (PHEMCE) strategy. This group develops recommendations for use of existing and new resources, coordinates medical countermeasure initiatives with other workgroups, and provides policy guidance, through NACCHO, to local, state, federal and private partners. This group may also provide guidance and feedback to relevant NACCHO projects, including the Strategic National Stockpile (SNS) project.

**Membership:** Local health department officials, and public health preparedness professionals.

**Time Commitment:** At least one in-person meeting (pending funding), routine conference calls, and participation in national meetings if funding and opportunity are available. In addition, review of documents and participation in assessing applicants and identifying model practice programs/activities will be required throughout the year.

**Preparedness Planning, Outcomes, and Measurement Workgroup** addresses topics such as measuring preparedness capabilities and outcomes, legal preparedness, administrative preparedness, and community engagement. This includes broad work with all fifteen PHEP capabilities and related performance measures, with additional focus on PHEP capabilities 1 & 2: Community Preparedness and Community Recovery. This group may also be asked to provide guidance and feedback to relevant NACCHO projects, including Project Public Health Ready

**Membership:** Local health department officials, and public health preparedness professionals.
**Time Commitment:** At least one in-person meeting (pending funding), routine conference calls, and participation in national meetings if funding and opportunity are available. In addition, review of documents and participation in assessing applicants and identifying model practice programs/activities will be required throughout the year.

**Incident Management Workgroup** addresses topics related to PHEP capability 3: Emergency Operations Coordination, as well as incident specific issues, such as those related to Chemical, Biological, Radiological, Nuclear, and Explosive Events (CBRNE).

**Membership:** Local health department officials, and public health preparedness professionals.

**Time Commitment:** At least one in-person meeting (pending funding), routine conference calls, and participation in national meetings if funding and opportunity are available. In addition, review of documents and participation in assessing applicants and identifying model practice programs/activities will be required throughout the year.

The **Surge Management Workgroup** addresses topics related to PHEP Capability 5: Fatality Management, 7: Mass Care, 10: Medical Surge, as well as those issues that are most directly related to coordination with hospital coalitions and partners. This group may also be asked to provide guidance and feedback to relevant NACCHO projects, including work related to the hospital preparedness program.

**Membership:** Local health department officials and public health preparedness professionals.

**Time Commitment:** Monthly conference calls and participation in national meetings if funding and opportunities are available. Periodic communications between workgroup members may occur between monthly calls. In addition, review of documents and participation in assessment of applicants for various NACCHO initiatives. Members of the committee will serve two-year terms with an opportunity for reappointment for a second term.

The **Medical Reserve Corps (MRC) Workgroup** provides leadership, guidance and direction to NACCHO’s MRC Program. The MRC Program collaborates with the Office of the Surgeon General, MRC Program Office to raise the national visibility of the MRC program and enhance the capacity of local MRC units to support their community’s disaster preparedness and public health initiatives.

**Membership:** Local health officials; local, state, and national MRC representatives; and other public health preparedness professionals.

**Time Commitment:** Routine conference calls, and participation in national meetings if funding and opportunity are available. In addition, review of documents and participation in assessing applicants and identifying model practice programs and activities will be required throughout the year.

The **NACCHO Radiation Ad-Hoc Workgroup:** Radiological preparedness is an important issue that needs increased attention by public health professionals at the local, state, and national levels. The potential for negative impacts is high following a large radiation emergency particular if a jurisdiction is not prepared to respond to radiological threats. The Radiation Workgroup is working to increase LHD awareness of tools, resources, and information related
to radiological preparedness. The radiation workgroup will also assist in reviewing and providing feedback on resources NACCHO plans to disseminate in relation to radiological preparedness to ensure inclusion of appropriate material and best practices.

**Membership:** Local health department officials and public health preparedness professionals with radiation subject matter expertise.

**Time Commitment:** Routine conference calls and participation in national meetings if funding and opportunity are available. In addition, review of documents and participation in assessing applicants and identifying model practice programs/activities will be required throughout the year.
ENVIRONMENTAL HEALTH WORKGROUPS

The Environmental Health Committee provides leadership and guidance to NACCHO, local health departments, partner organizations regarding environmental health policies and programs, including but not limited to: climate change, community environmental health assessment, indoor air quality, children’s environmental health, drinking water, food safety, and land use planning.

**Membership:** Chairs of EH related workgroups.

**Time Commitment:** Quarterly conference calls, one in-person meeting (pending funding), and work in between meetings. In addition, review of documents and participation in judging model practice applications will be required throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

The Food Safety Workgroup provides leadership and guidance to NACCHO, local health departments, partner organizations regarding food safety efforts, health, outcomes, and implications at the local level.

**Membership:** Local health department officials, sanitarians, environmental health professionals, and environmental health directors who are interested in enhancing food safety policies and practices.

**Time Commitment:** At least one in-person meeting (pending funding), quarterly conference calls, and work in between meetings. In addition, review of documents and participation in judging model practice applications will be required throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

The Global Climate Change Workgroup explores ways in which global climate change has an impact on the health of local communities and how local health officials can be in a position to address these concerns and develop programs and policies to mitigate the health impacts.
Membership: Local health department officials, local health department staff, and climate change professionals with strong connections to local health department work on climate change.

Time Commitment: Monthly conference calls, possibly one annual in-person meeting, possibly serve as liaison to other strategic NACCHO or external workgroup, and various activities such as NACCHO policy statement review, NACCHO Climate Change Toolkit tool review, etc.

National Environmental Public Health Tracking (EPHT) Workgroup provides guidance and input to NACCHO’s EPHT program and works with CDC and national partners to develop tools and resources for local health departments that link the National Tracking Network to work that is being undertaken at the local level.

Membership: Local health department officials, environmental health professionals, and environmental health directors/managers who are interested in enhancing environmental health policies and practices.

Time Commitment: Quarterly conference calls, one in-person meeting (pending funding), and work in between meetings. In addition, review of documents and participation in judging model practice applications will be required throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.
PUBLIC HEALTH INFRASTRUCTURE & SYSTEMS WORKGROUPS

Public Health Infrastructure and Systems (PHIS) Committee provides leadership, guidance, and direction to NACCHO’s PHIS portfolio. NACCHO’s PHIS portfolio spans both practice and policy helping to foster improved local public health department practice.

**Membership:** Chairs of PHIS related workgroups.

**Time Commitment:** The workgroup will meet either through conference call periodically.

The **Biosurveillance Workgroup** will strengthen the relationship between federal biosurveillance systems and the state and local jurisdictions in which they operate. They will provide leadership, guidance, and direction to ensure that local public health needs are met through local participation in federal biosurveillance planning, implementation, and execution.

**Membership:** Local health department officials and other health department staff

**Time Commitment:** The workgroup will convene for bi-monthly conference calls, and will include moderate work between meetings such as review of documents, subcommittee activities, and model practice review. Appointment is for a two-year term with an option for reappointment to a second term.

The **Performance Improvement Workgroup** provides leadership and guidance to NACCHO, local health departments (LHDs), and partner organizations regarding the design, development, and evaluation of performance improvement projects including quality improvement, accreditation, Mobilizing for Action through Planning and Partnerships (MAPP), and health equity.

**Membership:** Local health department officials, programmatic health department staff, and partner organization staff who are interested in performance improvement.

**Time Commitment:** The workgroup will convene via conference calls (bimonthly). Members of the advisory group will be asked to provide input on relevant policies, review documents, and participate in judging model practice applications throughout the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.
The **Profile Workgroup** provides guidance and input to NACCHO’s National Profile of Local Health Departments (Profile) study. The purpose of the Profile study is to develop a comprehensive and accurate description of LHD infrastructure and practice.

**Membership:** Local health department officials or the LHD designee to NACCHO. External representatives are recruited as well.

**Time Commitment:** The annual time commitment for this workgroup includes one in-person meeting, regular conference calls, and moderate work between meetings. In addition, review of documents or surveys may be required during the year. Appointment is for a two-year term with an option for reappointment to a second two-year term.

The **ePublic Health and Informatics Workgroup** supports NACCHO’s activities related to improving and strengthening local health departments (LHDs) ability to send, receive, and use health data. The workgroup supports NACCHO’s strategic plan to enhance NACCHO’s capacity and capability to achieve its mission. This workgroup has developed a five-year strategic plan to:

- Increase the membership's awareness on public health informatics technology and knowledge management systems. (Inform LHDs)
- Promote universal recognition, value and support for the critical role of LHDs in health IT; resulting in sustainable resources and appropriate public policy (Assert the LHD Perspective)
- Enhance and utilize the capacity of LHDs to achieve health equity and improve the public’s health (Empower LHDs)

**Membership:** Local health department officials, informatics staff, and programmatic health department staff interested in supporting ePublic Health/Informatics.

**Time Commitment:** The annual time commitment for this workgroup includes one in-person meeting (pending funding), monthly conference calls, and moderate work between meetings and calls such as review of documents, subcommittee activities, and model practice review. Appointment is for a two-year term with an option for reappointment to a second two-year term.

The **Public Health Law Workgroup** shares perspectives with NACCHO, the CDC Public Health Law Program (PHLP), and partners about local public health trends and priorities amenable to applying legal strategies and provide implicit knowledge of effective public health law approaches that improve the public’s health at the local level.

**Membership:** Law professionals working in local public health, including: legal counsel, attorneys, and other local health department officials.

**Time Commitment:** Monthly conference calls and participation in national meetings if funding and opportunities are available. Periodic communications between workgroup members may occur between monthly calls. In addition, review of documents and participation in assessment of applicants for various NACCHO initiatives. Members of the committee will serve two-year terms with an opportunity for reappointment for a second term.
The **Health Equity and Social Justice Committee** corresponds to the vision and values within NACCHO’s strategic map by enhancing the capacity of LHDs to achieve health equity through social justice as a means to improve health status and quality of life. This committee develops strategies and methods to transform the structure, culture, and public health practice of LHDs toward the elimination of systemic, avoidable and unjust inequities in the distribution of disease and illness, with an emphasis on tackling root causes—structural racism, class power, and gender inequity. The committee seeks to devise strategies, indicators, tools, and ways to communicate a social justice-based public narrative that can strengthen alliances with constituents and allies.

**Membership:** Local health department officials and senior health department staff. The committee seeks members who are committed principles of social justice and knowledgeable about the sources of health inequity. Emphasis is on exploring ways to act more directly on the processes and institutions that generate health inequity, beyond only remediating the consequences.

**Time Commitment:** The committee will meet quarterly via conference call and most business will be conducted via phone and/or e-mail. A two-day in-person meeting will occur once or twice a year (pending funding). A two-hour in-person meeting will occur at NACCHO Annual. Appointment is for a two-year term with an option for reappointment to a second two-year term.

**The Public Health Financing Workgroup** focuses on issues related to creating sustainable local health department programs as well as sustainable programs across the entire local public health system. The workgroup will provide advice and guidance to NACCHO program staff, the PHIS Advisory Committee, and the Board of Directors. One liaison from the group will also serve on the PHIS Advisory Committee. Annual products from the workgroup include: 1) Policy Statement Review and Agenda; 2) Model Practice Review; 3) Tool Box Review; and 4) Annual Priority Setting to guide NACCHO activities. In addition, members will be asked to participate in the creation of position papers, white papers, commentaries, and other documents that assist in outlining the role and needs of local health departments in this area. The workgroup will meet monthly and be chaired by the Senior Advisor – Public Health Infrastructure and Systems.

**Membership:** Interested health department personnel should have an interest and expertise in the financing of public health programs including billing for public health services, creating new financing models, innovative use of grant funds, creating business cases, modeling, etc. Members should reflect the diverse nature of local health departments including size, geography, etc.

**Time Commitment:** The committee will meet quarterly via conference call and most business will be conducted via phone and/or e-mail. A two-day in-person meeting will occur once or twice a year (pending funding). A two-hour in-person meeting will occur at NACCHO Annual. Appointment is for a two-year term with an option for reappointment to a second two-year term.
The Workforce and Leadership Committee provides recommendations, direction and guidance to NACCHO’s Board of Directors and staff to facilitate NACCHO’s efforts to expand and improve the public health workforce. It provides leadership, advocates for, and advises NACCHO and its partners on comprehensive, innovative workforce and leadership development policies and practices.

Membership: Local health department officials or the LHD designee to NACCHO.

Time Commitment: The Workforce and Leadership Development Committee will meet monthly via conference call and most business will be conducted via phone and/or e-mail. Members of the committee will serve two-year terms with an opportunity for reappointment for a second term.

ADDITIONAL WORKGROUPS

The Public Health Transformation Workgroup: Local public health systems and practices are adapting and transforming in response to new trends and forces in the field, including a changing public health workforce, continued reductions in state and local budgets, and implementation of the Affordable Care Act (ACA). Specifically, the ACA offers new mechanisms for paying for prevention and linking public health and health care entities to define priority areas for investing in safe, healthy, and resilient communities. Hospitals and health plans are developing new value based payment models, ranging from pay for performance to provider-sponsored plans. At the same time, local health departments (LHDs) are considering their unique value as service providers and/or coordinators of population health efforts to improve the quality and sustainability of their community’s health system. NACCHO is committed to ensuring LHDs have the resources they need to contribute to transforming the nation’s health care and public health systems. This workgroup informs NACCHO’s efforts to support LHDs by providing insight into what is happening in the field and by generating, identifying, and assessing innovative approaches to solving problems related to how LHDs make decisions related to their roles in the local public health and health care systems.

Membership: Any local health officer or leader interested in providing guidance and insight into decision making related to the transforming role of local public health

Time Commitment: The annual time commitment for this workgroup includes monthly conference calls, and assignments in between calls. Pending available funding, the workgroup might meet in-person meeting. Appointment is for a two-year term with an option for reappointment to a second two year term.

The Research Advisory Committee helps NACCHO to determine which research studies are of most benefit to LHDs. The Committee identifies research questions or topics that are high priorities for local health departments and reviews major surveys or other research studies to ensure that (1) studies produce information that is relevant and useful for local health departments and (2) studies have minimum burden on LHD participants. The committee also advises researchers on strategies and products for translating research evidence for public health practice. The committee will work virtually, via conference calls or web conferencing.

Membership: LHD staff with interest in research and with some involvement in research (either as a researcher or collaborator). LHD staff who have been involved in Practice-Based Research
Networks, Academic Health Centers, or other activities that bridge public health practice and research are also ideal members.

**Time Commitment:** Meetings via monthly conference call to establish policies and procedures. Then, meet via conference call as needed to discuss proposed research. Anticipate reviewing 6-12 proposed research projects or collaborations per year. Appointment is for a two-year term with an option for reappointment to a second two-year term.