

# NACCCHO

National Association of County & City Health Officials

## **Request for Application**

### **Partnering for Vaccine Equity**

**Date of Release: November 16, 2021**

**\*Applications Due by Friday, December 17, 2021, by 11:59 pm PST\***

**Application deadline extended to 11:59 pm PST, January 14, 2022**

## SUMMARY INFORMATION

<b>Project Title:</b>	Partnering for Vaccine Equity (PAVE)
<b>Proposal Due Date and Time:</b>	December 17, 2021, at 11:59 pm PST <b>(Deadline extended to January 14, 2022)</b>
<b>Selection Announcement Date:</b>	On or around January 3, 2022 <b>(Extended to on or around January 31, 2022)</b>
<b>Source of Funding:</b>	Centers for Disease Control and Prevention
<b>NOA Award No.:</b>	6 NU38OT000306-03-06
<b>Maximum Funding Amount:</b>	Up to \$150,000.00
<b>Estimated Period of Performance:</b>	Upon Execution of Contract- July 31, 2022
<b>Point of Contact for Questions Regarding this Application:</b>	Immunization Program: <a href="mailto:immunization@naccho.org">immunization@naccho.org</a>

## OVERVIEW

The National Association of County and City Health Officials (NACCHO) is the voice of the nearly 3,000 local health departments (LHDs) across the country. These city, county, metropolitan, district, and Tribal departments work to protect and improve the health of all people and all communities. NACCHO provides capacity-building resources that support LHD leaders develop public health policies and programs to ensure communities have access to the vital programs and services which protect communities from disease and disaster. Additionally, NACCHO engages with federal policymakers on behalf of LHDs to ensure adequate resources, appropriate public health legislation, and sensible policies to address the myriad of challenges facing communities.

With support from the Centers for Disease Control and Prevention (CDC), NACCHO is pleased to offer a funding opportunity for the *Partnering for Vaccine Equity (PAVE)* demonstration site project to support LHDs in identifying and addressing disparities in adult vaccination coverage among racial and ethnic populations. Specifically, LHDs that serve jurisdictions with low COVID-19 and influenza vaccination coverage will receive training, technical assistance, and other resources with the goal of decreasing disparities in vaccine uptake. Approximately forty (40) awards in the amount up to \$150,000 will be available.

The project period shall begin upon both parties' full execution of the contract and will end July 31, 2022. Contingent on CDC approving a no cost extension, the project will continue with a contract modification and end on December 31, 2022. Applications must be submitted through the [online submission form](#) no later than **Friday, December 17, 2021, at 11:59 pm PST (Deadline extended to January 14, 2022, at 11:59 pm PST)**.

All necessary information regarding the project and application process may be found in this Request for Application (RFA). Applicants may pose individual questions to NACCHO at any point during the application process by e-mailing [immunization@naccho.org](mailto:immunization@naccho.org).

**RFA Informational Webinar:** NACCHO hosted an optional informational webinar on November 30, 2021, at 1:00 pm EST to review the funding opportunity and respond to questions. You can view the recording, slides, and frequently asked questions on our [website](#).

Questions may be submitted in advance to [immunization@naccho.org](mailto:immunization@naccho.org). Please note that no new information will be shared during the webinar. The webinar will be recorded and sent to registrants in addition to being posted to the NACCHO website [here](#).

### SCHEDULE OF EVENTS

Applicants are advised to consider the following deadlines for this application.

Event	Date / Time
Launch RFA (access application <a href="#">here</a> )	November 16, 2021
Informational Webinar ( <a href="#">recording here</a> )	November 30, 2021, at 1:00 pm EST
Application Submission Deadline	December 17, 2021, at 11:59 pm PST <b>(Deadline extended to January 14, 2022)</b>
Latest Date of Award Notification	On or around January 3, 2022 <b>(Extended to on or around January 31, 2022)</b>
End of Period of Performance	July 31, 2022 (Contingent on CDC approving a no cost extension, the project will continue with a contract modification and end on December 31, 2022.)

### ELIGIBILITY AND CONTRACT TERMS

**Eligibility:** This funding opportunity is intended for LHDs with a clearly identified need to address disparities in COVID-19 and influenza vaccination coverage among racial and ethnic minority adults. To be considered for this funding opportunity, the county(ies) that the applicant serves must meet the following criteria:

1. A [CDC/ATSDR Social Vulnerability Index](#) score (CDC SVI), [CDC/ATSDR Minority Health Social Vulnerability Index](#) score (MH SVI), and [Surgo Ventures COVID-19 Community Vulnerability Index](#) score (CCVI) equal to or greater than 0.25; and
2. The [percent of adult population](#) (18+ years or older) that has received at least one dose of the COVID-19 vaccine is less than 50%; and
3. The [percent of adult population](#) (18+ years or older) that received influenza vaccine during the 2019-2020 season was less than 55%.

If the jurisdiction does not meet the above three criteria, complete the [Modified Eligibility Justification](#) section of the application, outlining both vulnerability and low vaccination coverage for COVID-19 and influenza among racial and ethnic minority adults. NACCHO will review such applications on a case-by-case basis.

A complete list of counties that meet the above three criteria as determined by NACCHO, is in [Appendix D](#) of this document.

**Limitations:** Please note that in selecting the eligibility criteria above, the following limitations have been identified:

- Vaccination data from Texas is only available for 12 years and older; therefore, unable to analyze data specific to adults (18 years and older).
- With the identified index score criteria of 0.25 or greater, counties that do not have an exact score of 0.25 or above for all three measures, are not captured.
- The capacity of each jurisdiction's COVID-19 emergency response and flu vaccination outreach varies, and vaccination efforts are rapidly changing.

**Contract Terms:**

NACCHO expects you, as the applicant, to review and agree to the NACCHO standard contract terms ([Appendix A](#)) and conditions as a requirement of award. **No modifications to the terms or contract language will be made. Contractors that cannot agree to NACCHO's contract language should not apply for this initiative.** If you are an applicant from Florida, please contact NACCHO immediately for a copy of the Florida standard contract.

It is the responsibility of the selected LHDs to return a signed copy of the contract within approximately 30 days of receipt. Recipients are encouraged to be proactive in coordinating their agency's grant approval process to avoid possible delays. Applicants should review all terms and conditions to determine whether they are appropriate for submitting a proposal.

Selected LHDs will enter a contract with NACCHO to complete the required activities outlined below. NACCHO will pay each awarded LHD demonstration site in payments in exchange for completion of the assigned scope of work and accepted deliverables. Deliverables will be priced as a portion of the total award amount. The scope of work will outline an invoicing schedule to include at least two invoices. Please note NACCHO reserves the right to make changes to the project timeline and payment schedule if necessary.

**Award Terms & Conditions, Federal Regulations and Policies:** CDC and grant recipients must comply with all applicable terms and conditions of award, federal laws, regulations, and policies: <https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf>.

## **PROJECT GOALS & REQUIREMENTS**

NACCHO's *PAVE* project seeks to increase LHD's capacity to address disparities in COVID-19 and influenza vaccination coverage among racial and ethnic minority adults to increase vaccination uptake. This work will be achieved by collaborating with LHDs to identify and address barriers to vaccines, engage community stakeholders and influential messengers to support vaccine messaging, provide education and vaccine delivery at the community level, and facilitate relationships between vaccine providers and the community to increase vaccine confidence, access, and uptake opportunities.

The selected LHDs will be required to conduct the specific activities listed below in addition to those described in a project workplan which will be agreed upon after award acceptance by applicants. Workplans should include details on how the selected site will meet the scope of work (SOW) included later in this document.

### **Selected LHDs will be required to:**

- With the support of NACCHO, conduct [CDC's Rapid Community Assessment](#)<sup>1</sup> activity designed to identify communities at-risk for low vaccine uptake, better understand the local community's vaccine needs and decisions, and identify areas of intervention and prioritize potential intervention strategies. **This is a critical element of the award and will require a substantial time commitment.**
- Participate in scheduled (i.e., monthly, or bi-monthly) calls with NACCHO to monitor project progress, engage in peer networking, share best practices and resources, and receive technical assistance. Technical assistance may include facilitating connections between demonstration sites and subject matter experts, training opportunities for LHD staff, and/or providing activity planning and implementation support;
- Designate at least one LHD staff member to complete NACCHO's Roots of Health Inequity course and incorporate learnings in LHD practice or strategies;
- Partner with NACCHO to develop new and/or update and share existing materials focused on adults from racial and ethnic minority groups experiencing disparities in COVID-19 and influenza vaccination coverage and uptake;
- Collaborate with community-based organizations to identify and address vaccination barriers and needs among adult sub-populations (i.e., insurance status, language spoken, sexual orientation, workforce, religiosity, etc.) within communities experiencing disparities in influenza and COVID-19 vaccine uptake.
- Participate in evaluation activities and document project outcomes. As such, recipients will be expected to conduct the following activities:
  - Develop an evaluation plan or metrics associated with identified program activities, outcomes, and goals as outlined in the project workplan;
  - Participate in NACCHO's evaluation and assessment activities conducted at baseline, mid-year, and project close; and
  - Submit a final report detailing the successes, challenges, and lessons learned from participation in the project.

- Adhere to NACCHO’s standard contract language and be able to sign and return the contract to NACCHO within approximately 30 days of receipt.
- Designate one LHD main point of contact with whom NACCHO will directly communicate on all matters related to this project.

**Method of Payment**

Deliverables may be priced as a portion of the total award amount. NACCHO will provide a payment schedule in accordance with the assigned completion deliverable amount (estimated 7 payments). Please note: NACCHO reserves the right to make changes to the project timeline and payment schedule if necessary.

**NACCHO Support**

NACCHO staff will serve as a resource to the selected LHDs to ensure adequate completion of required project activities and achievement of project goals by fulfilling the following responsibilities:

- Provide background information related to the project, including access to NACCHO reports, data, and other resources necessary to complete the tasks above;
- Provide monthly opportunities for learning and peer-to-peer networking among awarded LHDs;
- Assist LHDs in conducting the Rapid Community Assessment;
- Provide direct technical assistance for completion of tasks, including periodic webinars and phone or e-mail consultations; and
- Facilitate routine conference calls, webinars, and information exchange between recipients.

**PROPOSAL RESPONSE FORMAT**

Applications for NACCHO’s PAVE project must meet the [eligibility criteria](#) OR submit written demonstration of both low COVID-19 and influenza vaccination coverage in combination with high vulnerability due to other determinants of health.

The proposal narrative must outline the following content:

- Jurisdiction need
- Strategy and approach
- LHD capacity to implement approach
- Collaboration and partnerships

Applications should include:

- A. **Local Jurisdiction** Information that includes:
  - Applicant organization name, address, city, and state
  - Size of jurisdiction served (i.e., less than 50,000; 50,000 to 499,999; or 500,000 or more people)

- Characteristic of jurisdiction (i.e., rural, urban, suburban, mixed [if mixed, indicate which])
- Counties served by the LHD
- Name, phone number, and email for primary and secondary points of contact for the project

**B. Project Narrative**

- **[Only for Jurisdictions that don't meet eligibility criteria] Modified Eligibility Justification (2,500 character limit):** If your jurisdiction does not meet the [eligibility criteria](#) outlined above, please describe both vulnerability and low vaccination coverage for COVID-19 and/or influenza among racial and ethnic minority adults in your jurisdiction. You will build upon these in the questions below, but please describe how/why your jurisdiction has identified COVID-19 and influenza uptake in racial and ethnic minority adults to be a priority.
- **Statement of Jurisdiction Need (2,500 character limit):** Describe the demographics and characteristics of your jurisdiction and burden of COVID-19 and influenza in racial and ethnic minority adults. Include the following:
  - Current known burden of COVID-19 and influenza in your area (occurrence of outbreaks or increase in cases).
  - Vaccination coverage and immunization exemptions (such as religious/personal exemptions for influenza or COVID-19 vaccination in workplace settings) within your local jurisdiction.
  - Description of the impact of low COVID-19 and influenza vaccination coverage on the jurisdiction's ability to control cases and/or outbreaks, particularly among priority or un/under-immunized communities.
  - Specific information detailing any identified barriers to vaccination for racial and ethnic minority adult population(s) within the local jurisdiction. Description should include how barriers to vaccination have impacted vaccine uptake, resulted in low vaccine coverage, increased use of vaccine exemptions, and/or potentially contributed to outbreaks among the identified population. If your LHD has conducted an assessment of vaccine barriers specific to COVID-19 or influenza, please share those results.
  - Information about social determinants of health, demographics, or other factors impacting the health of racial and ethnic minority adults in your jurisdiction. Regarding vaccine coverage and uptake, this may include a description of any underserved or marginalized communities within the local jurisdiction (*often defined as communities excluded from mainstream social, economic, educational, and/or cultural life. Examples include but are not limited to Black/African American, Hispanic/Latinx, American Indian and Alaskan Native populations; members of the LGBTQ+ community; and/or language diverse populations*).

- If the information requested above is not available for your jurisdiction, please describe current barriers which contribute to inability to answer the above questions.
- **Strategy and Approach (2,500 character limit):** Provide a narrative description of your proposed activities to address vaccine equity within adults from racial/ethnic minority communities within the local jurisdiction.
  - Describe activities and partnerships you plan to implement to meet the needs of your jurisdiction to address vaccine disparities among racial and ethnic minority adults.
  - Describe how this project will ensure services/activities reach and focus on a population(s) that is identified as vaccine hesitant and/or experience barriers accessing vaccination.
  - Describe how your project will coordinate with community stakeholders to conduct CDC's Rapid Community Assessment and how the framework will benefit your project.
  - Describe how you incorporated or will incorporate input from community partners or knowledge of community members to inform your programs and services.
  - Describe how your program uses culturally appropriate prevention messages, strategies, and interventions that are tailored for your community.
- **LHD Capacity to Implement Approach (2,500 character limit):** Describe the LHD's institutional capacity to coordinate, implement, and evaluate proposed activities, including project management and technical, financial, and administrative management capacity. Include the following:
  - An overview of the LHD's current immunization programs and services and any current efforts to address COVID-19 and influenza vaccine hesitancy and uptake;
  - A staffing plan for project execution/implementation;
  - Description of organizational structure (particularly related to roles, responsibilities, and accountability for the project); and
  - Considerations for sustainability, such as how this project will align with other funding streams, including existing funding dedicated to COVID-19 prevention, how it builds upon past work and supports future goals, and how enhanced LHD capability or new partnerships might be supported or leveraged beyond the funding period.
- **Collaboration and Partnerships (2,500 character limit):** Describe existing relationships with community partners aimed at improving immunization coverage and confidence, including opportunities or challenges to building and maintaining those relationships. Include the following:



- Description of existing partnerships between your LHD and community-based organizations, academic institutions, health systems, employers, community health centers, etc. to improve COVID-19 and influenza vaccine acceptance and uptake;
- Considerations for challenges and opportunities that exist to collaborate and partner with other organizations; and
- Support needed by your LHD to maintain and strengthen community partnerships.

**C. Budget Justification and Narrative:**

- Budget ([template provided](#)): Applicants must provide a detailed line-item budget, not to exceed \$150,000, that clearly outlines the dollar (\$) amount, percent (%) of total budget. (Note: this will appear in your browser’s downloads).
- Budget narrative ([Appendix C](#)): Include a narrative cost justification for each line item and how the amounts were derived.
- Unallowable expenses: Funds may not be used for equipment purchases. Per HHS requirements, funds awarded under this RFA are prohibited from being used to pay the direct salary of an individual at a rate in excess of the current Federal Executive Schedule Level II salary cap. Additionally, the following items are not allowable expenses:
  - i. Equipment
  - ii. Research
  - iii. Clinical care, except where allowable by Federal law
  - iv. Alcoholic Beverages
  - v. Bad Debts
  - vi. Contributions and donations
  - vii. Entertainment costs
  - viii. Fines and penalties
  - ix. Goods and services for personal use
  - x. Lobbying
  - xi. Losses on other awards
  - xii. Publicity and propaganda (lobbying):
    - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
      - a. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
      - b. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body

- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients: [https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
- All unallowable costs cited in CDC-RFA-OT18-18020402SUPP21 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards
- Respond to the following two questions at the end of the budget narrative (does not count towards the page limit):
  - i. Do you have prior experience in Federal Contracting?
  - ii. Have you completed a Single Audit?
- **Additional Required Information:** Please include and submit (upload) the following attachments with your application:
  - **Required:**

*\*Please note the following documents are not required at the time of application submission but will be required for the contracting process. To ensure timely contract execution, we encourage you to submit these documents as soon as possible. If submitting these documents after the application deadline, please email them to [immunization@naccho.org](mailto:immunization@naccho.org).\**

    - Workplan based on [Scope of Work](#) in Appendix B.
    - Complete and submit [Vendor Information Form](#).
    - Complete and submit [Completed Certification of Non-Debarment](#).
    - Submit [W-9 Form](#).
    - Complete and submit the [FFATA data collection form](#). (This form will be required. If you are not able to complete the form in time for the application deadline, this form can be submitted up to three weeks after the application deadline.)
    - Proof of active registration with SAM.gov in accordance with active DUNS number.
    - Back up documentation to show approved Fringe and Indirect rates; if no approved rates, please provide on letterhead explanation of Fringe and Indirect rates.
  - **Optional:**
    - Letter of support: Provide a letter of support from your local governing entity indicating approval for engaging in a contract with NACCHO to complete project requirements.
    - Partnership agreements and/or memoranda of understanding (2,500 character limit): Provide a description of agreements that your agency has with community partners, describing roles and responsibilities for the project across partners.

## APPLICATION SCORING

Applications will be scored on how well they demonstrate the criteria for this project. The score has two components: a general application score and an eligibility score. Responses provided from the [project narrative](#) section will be used to calculate the general application score. The eligibility score will be determined based on the above [eligibility criteria](#) OR completion of the [modified eligibility justification](#). The maximum total score an applicant may receive is 11.00 (i.e. 10.00 general application score + 1.00 eligibility score).

**General Application Score:** The table below outlines the criteria used to score the general application. The maximum score for this section is 10.00.

Criteria – General Application Score	Weight
Jurisdiction need	25%
Strategy and approach	25%
LHD capacity to implement approach	25%
Collaboration and partnerships	25%

**Eligibility Score:** The table below outlines the criteria used to score the application based on eligibility. Applicants who meet the eligibility criteria outlined above will be automatically scored 1.00 point for this section. Applicants who use the modified eligibility justification will be scored up to 1.00 point based on the response provided for modified eligibility. The maximum score for this section is 1.00.

Criteria – Eligibility Score	Weight
Jurisdiction meets the eligibility criteria OR	100%
Modified eligibility justification	100%

## SUBMISSION INSTRUCTIONS

Applications for the *PAVE* project must be submitted through the online Qualtrics application system accessible [here](#). Applicants should:

- Review the requirements and expectations outlined in this RFA.
- Read NACCHO's standard contract ([Appendix A](#)) and provide a copy to the individual with signing authority for the LHD (or entity that would be contracting with NACCHO, e.g., city government), including any relevant financial or legal offices for advanced consideration. Selected LHDs must agree to the contract language and be able to sign and return a contract to NACCHO within approximately 30 days of receiving it. No modifications will be made.
- The submitted application **must** include the following items to be deemed complete:
  - Local jurisdiction information that contains the details outlined in the Proposal Response Format section above.
  - Narrative that addresses the four domains (jurisdictional need, strategy and approach, implementation capacity, and collaborations and partnerships) described above.
  - Anticipated budget ([template provided](#)), and budget narrative ([Appendix C](#)).

- Completed attachments: [Vendor Information Form](#), [W-9](#), [Certification of Non-Debarment](#), and [FFATA data collection form](#) (templates provided). *Upload in application.*
- FFATA data collection form
  - NOTE for completing this form: This grant opportunity is federally funded and the CFDA # is 93.421. *(This form is required but if you are not able to complete the form in time for the application deadline, this form can be submitted up to three weeks after the application deadline.)*
- Proof of active registration with SAM.gov in accordance with active DUNS number. *Upload in application.*
  - The applicant must be registered with the System for Award Management (SAM) and its SAM number. For applicants without a SAM number, please note that it takes 7-10 business days to receive a number after registration. Please plan accordingly to ensure an active SAM number at the time of submission.
- Back up documentation to show approved Fringe and Indirect rates; if no approved rates, please provide on letterhead explanation of Fringe and Indirect rates. *Upload in application.*
- Applications must be submitted via the online Qualtrics application system ([http://naccho.co1.qualtrics.com/jfe/form/SV\\_dnGgBNSsCi1qxBs](http://naccho.co1.qualtrics.com/jfe/form/SV_dnGgBNSsCi1qxBs)) by **11:59 pm PST December 17, 2021 (Deadline extended to January 14, 2022)**. Submissions after this deadline will not be considered.
- NACCHO will confirm receipt of all applications within two business days, however, receipt does not guarantee verification of completeness. **All applicants will be notified of their status on or around January 3, 2022 (Extended to on or around January 31, 2022)**. All questions may be directed to [immunization@naccho.org](mailto:immunization@naccho.org).

#### APPENDICES:

- Appendix A: Sample Contract Template
- Appendix B: Scope of Work
- Appendix C: Budget Narrative Template
- Appendix D: List of Eligible Counties by State

**APPENDIX A – Sample Contract Template**

NACCHO CONTRACT #2021-\_\_\_\_\_

**CONTRACTOR AGREEMENT**

This Contractor Agreement is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and *[insert name of Contractor]* (hereinafter referred to as “Contractor”), with its principal place of business at *[insert mailing address of Contractor]*.

WHEREAS, NACCHO wishes to hire Contractor to provide certain goods and/or services to NACCHO;

WHEREAS, Contractor wishes to provide such goods and/or services to NACCHO;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

ARTICLE I: SPECIAL PROVISIONS

- PURPOSE OF AGREEMENT: Contractor agrees to provide the goods and/or services to NACCHO to enhance the programmatic activities of \_\_\_ GRANT # \_\_\_, CFDA # \_\_\_, as described in Attachment I. The terms of Attachment I shall be incorporated into this Agreement as if fully set forth herein. Contractor shall act at all times in a professional manner consistent with the standards of the industry.
- TERM OF AGREEMENT: The term of the Agreement shall begin on *(insert date)* and shall continue in effect until *(insert date)*, unless earlier terminated in accordance with the terms herein. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
- PAYMENT FOR SERVICES: In consideration for professional services to be performed, NACCHO agrees to pay Contractor an amount not to exceed \$ ##### *(enter amount to be paid, either as a flat rate or hourly rate. You should also insert here the time schedule on which the consultant will be paid)*. All payments will be made within 30 days of receipt of invoice(s) from Contractor and following approval by NACCHO for approved services, as outlined on Attachment I. Two invoices must be submitted as follows:

Invoice No.	Amount	Deliverable	Due date
Invoice I			

Invoice #			
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*(insert time increment). (May be “monthly” or after completion of specific activities, etc. The fewer payment invoices to process the better and the more you can pay later the better!).*

NACCHO award number must be included on all invoices. Unless otherwise expressly stated in this Agreement, all amounts specified in, and all payments to be made under, this Agreement shall be in United States Dollars. The parties agree that payment method shall be made by check, via postage-paid first class mail, at the address for *the giving of notices as set forth in Section 23* of this Agreement. Any changes of payment method would require a modification signed by both parties. *The final invoice must be received by NACCHO no later than 15 days after the end date of the Agreement. Contractor will be given an opportunity to revise as needed but the final revised invoice must be received no later than 30 days after the end date of the Agreement. NACCHO will not accept any invoices past 30 days of the end date of the Agreement.*

ARTICLE II: GENERAL PROVISIONS

1. INDEPENDENT CONTRACTOR: Contractor shall act as an independent contractor, and Contractor shall not be entitled to any benefits to which NACCHO employees may be entitled.
2. PAYMENT OF TAXES AND OTHER LEVIES: Contractor shall be exclusively responsible for reporting and payment of all income tax payments, unemployment insurance, worker's compensation insurance, social security obligations, and similar taxes and levies.
3. LIABILITY: All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Contractor in the performance of this agreement shall be the responsibility of the Contractor, and not the responsibility of NACCHO, if the liability, loss, or damage is caused by, or arises out of, the actions of failure to act on the part of the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor.

All liability to third parties, loss, or damage as result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by NACCHO in the performance of this agreement shall be the responsibility of NACCHO, and not the responsibility of the Contractor, if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any NACCHO employee.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Contractor and NACCHO in fulfillment of their responsibilities under this agreement, such liability, loss, or damage shall be borne by the Contractor and NACCHO in relation to each party's responsibilities under these joint activities.

7. REVISIONS AND AMENDMENTS: Any revisions or amendments to this Agreement must be made in writing and signed by both parties.
8. ASSIGNMENT: Without prior written consent of NACCHO, Contractor may not assign this Agreement nor delegate any duties herein.
9. CONTINGENCY CLAUSE: This Agreement is subject to the terms of any agreement between NACCHO and its Primary Funder and in particular may be terminated by NACCHO without penalty or further obligation if the Primary Funder terminates, suspends or materially reduces its funding for any reason. Additionally, the payment obligations of NACCHO under this Agreement are subject to the timely fulfillment by the Primary Funder of its funding obligations to NACCHO.
10. INTERFERING CONDITIONS: Contractor shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Contractor's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Contractor of said duties and responsibilities under this Agreement.
11. OWNERSHIP OF MATERIALS: Contractor hereby transfers and assigns to NACCHO all right, title and interest (including copyright rights) in and to all materials created or developed by Contractor pursuant to this Agreement, including, without limitation, reports, summaries, articles, pictures and art (collectively, the "Materials") (subject to any licensed third-party rights retained therein). Contractor shall inform NACCHO in writing of any third-party rights retained within the Materials and the terms of all license agreements to use any materials owned by others. Contractor understands and agrees that Contractor shall retain no rights to the Materials and shall assist NACCHO, upon reasonable request, with respect to the protection and/or registrability of the Materials. Contractor represents and warrants that, unless otherwise stated to NACCHO in writing, the Materials shall be original works and shall not infringe or violate the rights of any third party or violate any law. The obligations of this paragraph are subject to any applicable requirements of the Federal funding agency.
12. RESOLUTION OF DISPUTES: The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the Contractor, the Chief Executive Officer of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the Contractor and NACCHO in relation to the actual costs incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable

law and rules, and make its determination. If such efforts fail to resolve the differences, the disputes will be submitted to arbitration in the District of Columbia before a single arbitrator in accordance with the then current rules of the American Arbitration Association. The arbitration award shall be final and binding upon the parties and judgment may be entered in any court of competent jurisdiction.

13. TERMINATION: Either party may terminate this Agreement upon at least fifteen (15) days prior written notice to the other party. NACCHO will pay Contractor for services rendered through the date of termination.
14. ENTIRE AGREEMENT: This Agreement contains all agreements, representations, and understandings of the parties regarding the subject matter hereof and supersedes and replaces any and all previous understandings, commitments, or agreements, whether oral or written, regarding such subject matter.
15. PARTIAL INVALIDITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, such part, term or provision shall be restated in accordance with applicable law to best reflect the intentions of the parties and the remaining portions or provisions shall remain in full force and effect and shall not be affected.
16. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia (without regard to its conflict of law's provisions).
17. ADDITIONAL FUNDING: Unless prior written authorization is received from NACCHO, no additional funds will be allocated to this project for work performed beyond the scope specified or time frame cited in this Agreement.
18. REMEDIES FOR MISTAKES: If work that is prepared by the Contractor contains errors or misinformation, the Contractor will correct error(s) within five business days. The Contractor will not charge NACCHO for the time it takes to rectify the situation.
19. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS: Contractor's use of funds under this Agreement is subject to the directives of and full compliance with 2 CFR Part 200 (Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards), and 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards), It is the Contractor's responsibility to understand and comply with all requirements set forth therein.
20. EQUAL EMPLOYMENT OPPORTUNITY: Pursuant to 2 CFR 200 Subpart D , Contractor will comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as



supplemented by regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

21. DEBARRED OR SUSPENDED CONTRACTORS: Pursuant to 2 CFR 200 Subpart C, Contractor will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension."
22. LOBBYING RESTRICTIONS AND DISCLOSURES: Pursuant to 2 CFR 200 Subpart E, Contractor will certify to NACCHO using the required form that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Contractor will also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
23. COMPLIANCE WITH FEDERAL ENVIRONMENTAL REGULATIONS: Pursuant to 2 CFR 200 Subpart F, Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.).
24. WHISTLEBLOWER PROTECTION: Pursuant to 41 U.S.C. 4712 employees of a contractor, subcontractor, or subrecipient will not be discharged, demoted, or otherwise discriminated against as reprisal for "whistleblowing."
25. EXECUTION AND DELIVERY: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement. The counterparts of this Agreement and all Ancillary Documents may be executed and delivered by facsimile or electronic mail by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile or electronic mail as if the original had been received.
26. NOTICE: All notices, including invoices, required to be delivered to the other party pursuant to this Agreement shall be in writing and shall be sent via facsimile, with a copy sent via US mail, postage prepaid, to the parties at the addresses set forth below. Either party may send a notice to the other party, pursuant to this provision, to change the address to which notices shall be sent.

FOR NACCHO:

National Association of County and City Health Officials

Attn: \_\_\_\_\_

[Name of Program Staff]

1201 (I) Eye Street NW 4th Fl.,  
Washington, DC 20005

Tel. (202) \_\_\_\_\_

Fax (202) 783-1583

Email: \_\_\_\_\_@naccho.org

With a copy to:

National Association of County and City Health Officials

Attn: Ade Hutapea, LL.M., CFCM

Lead Contracts Administrator

1201 (I) Eye Street NW 4th Fl.,  
Washington, DC 20005

Tel. (202) 507-4272

Fax (202) 783-1583

Email: [ahutapea@naccho.org](mailto:ahutapea@naccho.org)

FOR CONTRACTOR:

*(Name and address of Contractors Contract Officer or Designee, including telephone and fax.)*

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

**NACCHO:**

By: \_\_\_\_\_

Name: Jerome Chester

Title: Chief Financial Officer

Date: \_\_\_\_\_

**CONTRACTOR:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Federal Tax ID No.: \_\_\_\_\_

DUNS No.: \_\_\_\_\_

## APPENDIX B – Scope of Work and Invoicing Schedule

**Scope of Work:** <Organization Name>

**Project:** Partnering for Vaccine Equity

**Project Period:** Upon contract execution to no later than December 31, 2022

**Award Amount:** \$150,000

### Project Background

Through the *Partnering for Vaccine Equity* project, NACCHO will support LHDs to identify and address drivers of vaccine hesitancy, engage community stakeholders and influential messengers to support vaccine messaging, provide education and vaccine delivery at the community level, and facilitate relationships between vaccine providers and the community to increase vaccine confidence and access opportunities. This work will be strengthened through strategic national-level partnerships and collaboration with other funded entities to maximize sharing of resources, best practices and lessons learned in addressing misinformation and advancing vaccine equity.

### Objectives

With support from NACCHO, <Organization Name> seeks to meet the objectives below:

1. Improve vaccine data quality and completeness for jurisdiction’s adult population(s).
2. Identify vaccine disparities and opportunities for enhanced vaccine education and access at the local level.
3. Develop and enhance local collaborations to improve vaccine education, outreach, and access for identified adult populations.
4. Contribute to shared learning and reporting of challenges, results, and outcomes throughout the project period.

To achieve these goals, <Organization Name> will complete the following activities throughout the project period of performance:

Scope of Work		
Activity	Lead Person / Organization	Tentative Timeline
<b>Objective 1: Improve vaccine data quality and completeness for jurisdiction’s adult population(s).</b>		
Identify systemic, financial, or procedural barriers and challenges related to data quality and completeness required for identification of low vaccination coverage in adult sub-populations.	Selected jurisdiction with support of NACCHO	Completed by January 31, 2022
Summarize findings and share results with NACCHO through completion of pre-assessment.	Selected jurisdiction with support of NACCHO	Completed by January 31, 2022

Identify and implement or expand partnerships, agreements, and other solutions to improve data quality and completeness.	Selected jurisdiction with support of NACCHO	Completed by December 31, 2022
Summarize and share resources, policies or partnerships developed to improve data quality and completeness.	Selected jurisdiction	Completed by December 31, 2022
<b>Objective 2: Identify vaccine disparities and opportunities for enhanced vaccine education and access at the local level.</b>		
Identify and describe local disparities in adult COVID-19 and influenza vaccination coverage, including sub-populations where able (i.e., by race/ethnicity, insurance status, language spoken, sexual orientation, etc.)	Selected jurisdiction with support of NACCHO	Completed March 15, 2022
Conduct outreach to better understand specific barriers and challenges related to vaccine confidence and vaccine access in adult populations with low vaccine coverage.	Selected jurisdiction with support of NACCHO	Completed March 15, 2022
Summarize and share methods and findings from identification of disparities and opportunities for vaccine education and access in local jurisdiction.	Selected jurisdiction	Completed April 15, 2022
<b>Objective 3: Develop and enhance local collaborations to improve vaccine education, outreach, and access for identified adult populations.</b>		
Collaborate and partner with local stakeholders and influential messengers to increase opportunities for COVID-19 and influenza vaccination in populations identified.	Selected jurisdiction	Completed by December 31, 2022
Provide vaccine education, messaging, and outreach through local outlets to address vaccine misinformation and promote the safety and importance of vaccines as well as to enhance access to vaccination.	Selected jurisdiction with support of NACCHO	Completed by December 31, 2022
Summarize and share successes and/or barriers from collaborations for improving vaccine education, outreach and access for adult populations identified.	Selected jurisdiction	Completed by December 31, 2022
<b>Objective 4: Contribute to shared learning and reporting of challenges, results, and outcomes throughout the project period.</b>		
Develop one project workplan detailing the goals, objectives, and timeline that will guide the jurisdiction's efforts and activities.	Selected jurisdiction with support from NACCHO	Completed by January 31, 2022
Participate in community of practice with other awarded LHDs and openly share challenges, results, and outcomes with NACCHO.	Selected jurisdiction, NACCHO	Monthly intervals throughout project period
Complete NACCHO's Roots of Health Inequity course by at least one staff member and incorporate learnings in LHD practice or strategies.	Selected jurisdiction with support from NACCHO	Completed by September 30, 2022
Identify, model, and share sustainable approaches to improving vaccine equity at the local level for adults experiencing disparity in vaccination.	Selected jurisdiction with support from NACCHO	Completed by December 31, 2022

Develop and contribute at least three resources, tools, and/or best practices on addressing vaccine hesitancy to NACCHO's communication platforms.	Selected jurisdiction	Completed by December 31, 2022
Participate in check-in calls, as needed, facilitated by NACCHO to review progress of planned activities and any major changes to the proposed work plan, and discuss technical assistance needs.	Selected jurisdiction, NACCHO	Monthly intervals throughout project period
Participate in monthly peer sharing and technical assistance calls facilitated by NACCHO to discuss emerging issues, lessons learned, and/or best practices.	Selected jurisdiction, NACCHO	Monthly intervals throughout project period
Provide feedback through participation in project assessment and evaluation activities conducted at baseline, mid-year, and project close.	Selected jurisdiction	Three intervals over project period
Submit a final report detailing the successes, challenges, and lessons learned from participation in the project.	Selected jurisdiction	Completed by December 31, 2022
Provide feedback on national policies and recommendations.	Selected jurisdiction	As opportunities arise

## Invoicing Schedule

Invoice Number and Payment Schedule	Primary Task / Deliverables	Estimated Timeline	Invoice Amount
Invoice #1 January 31, 2022 Invoice total: \$12,500	Completion of PAVE pre-assessment	January 31, 2022	\$7,500
	Attend PAVE Kick-Off Meeting	January (exact date TBD)	\$5,000
Invoice #2 March 31, 2022 Invoice total: \$30,000	Complete and document steps from CDC's Rapid Community Assessment in local jurisdiction.	March 15, 2022	\$15,000
	Submit project workplan outlining LHD vaccine equity goals, objectives, and timeline.	March 31, 2022	\$5,000
	Submit summary report of methods and findings from Rapid Community Assessment, including opportunities for vaccine education and access in local jurisdiction and technical assistance needs to overcome challenges.	March 31, 2022	\$10,000

Invoice #3 May 31, 2022 Invoice Total: \$21,000	Development and sharing of at least one resource, tool, and/or best practice* for identifying and addressing vaccine disparities in adults.	May 31, 2022	\$15,000
	Completion of monthly reports	Monthly reports for January through April due by May 31, 2022	\$6,000
Invoice #4 July 31, 2022 Invoice Total: \$18,000	Development and sharing of at least one resource, tool, and/or best practice* for identifying and addressing vaccine disparities in adults.	June 30, 2022	\$15,000
	Completion of monthly reports	Monthly reports for May and June by July 31, 2022	\$3,000
Invoice #5 September 30, 2022 Invoice Total: \$15,000	Completion of Roots of Inequity course	Completed by September 31, 2022	\$12,000
	Completion of monthly reports	Monthly reports for July and August by September 30, 2022	\$3,000
Invoice #6 November 18, 2022 Invoice Total: \$18,000	Development and sharing of at least one resource, tool, and/or best practice* for identifying and addressing vaccine disparities in adults.	September 31, 2022	\$15,000
	Completion of monthly reports	Monthly reports for September and October due by November 18, 2022	\$3,000
Invoice #7 December 31, 2022 Invoice Total: \$35,500	Completion of monthly reports	Monthly reports for November and December due by December 31, 2022	\$3,000
	Attend 80% of PAVE's monthly community of practice calls	Monthly; February - December, 2022	\$12,500
	Completion and submission of final report and project close activities	December 31, 2022	\$20,000

\* Resources may include assets from a communications campaign; toolkit with guidance and resources related to a specific topic; enacted Memorandum of Understanding (MOU) and/or Data Use Agreement (DUA) to be used as example to others; materials from community education events including slides, visual communication materials, sign-up forms, recordings, evaluation forms, etc.

Please note: Selected LHDs will be expected to develop and share a total of at least three resources, tools, and/or best practices\* (see above definition) for identifying and addressing vaccine disparities in adults through the entirety of the project period.

## APPENDIX C – Budget Narrative Template

The budget narrative explains each line-item and how the amounts were derived. See detailed guidance below.

- A. **Personnel:** List all staff positions by title (both current and proposed). Give the annual salary or hourly rate of each position, the percentage of each position’s time devoted to the project, and the activities you anticipate these staff persons to conduct.
- B. **Fringe Benefits:** Provide a breakdown of the amounts and percentages that comprise fringe benefit costs such as health insurance, etc. Please provide government approved rates, if you do not have that, please create a statement letter explaining your approved rates.
- C. **Travel:** Specify the purpose and details of the travel.
- D. **Supplies:** Identify supplies in the detailed budget and the intended use for these supplies (i.e. what activities will the supplies support).
- E. **Contractual:** Identify each proposed contract and specify its purpose and estimated cost.
- F. **Other direct costs:** These will vary depending on the nature of the project. This may include activities, monitoring and evaluation, etc.
- G. **Indirect charge:** Indicate how the rate is applied. If you are proposing more than 10%, please provide government approved rates, if you do not have that, please create a statement letter explaining your approved rates.

- **Personnel**

- *Add text*

- **Fringe Benefits**

- *Add text*

- **Travel**

- *Add text*

- **Supplies**

- *Add text*

- **Contractual**

- *Add text*

- **Other Direct Costs**

- *Add text*

- **Indirect Charge**

- *Add text*

- **Respond to the following two questions:**

- Do you have prior experience in Federal Contracting?
- Have you completed a Single Audit?

**APPENDIX D – List of Eligible Counties by State**

ST	County	ST	County	ST	County	ST	County	ST	County	ST	County	ST	County	ST	County
AL	Bibb	CA	Alpine	GA	Bleckley	GA	Habersham	GA	Pierce	GA	Whitfield	IN	Wabash	LA	Jackson
AL	Blount	CA	Inyo	GA	Brantley	GA	Hall	GA	Polk	GA	Wilcox	IN	Washington	LA	Jefferson Davis
AL	Chambers	CA	Lassen	GA	Brooks	GA	Hancock	GA	Pulaski	GA	Wilkes	IA	Decatur	LA	LaSalle
AL	Cherokee	CA	Mariposa	GA	Bryan	GA	Haralson	GA	Putnam	GA	Wilkinson	KS	Bourbon	LA	Lincoln
AL	Chilton	CA	Modoc	GA	Bulloch	GA	Hart	GA	Quitman	GA	Worth	KS	Chautauqua	LA	Livingston
AL	Cleburne	CA	Tehama	GA	Butts	GA	Heard	GA	Rabun	HI	Honolulu	KS	Linn	LA	Red River
AL	Coosa	CA	Trinity	GA	Calhoun	GA	Henry	GA	Randolph	HI	Kalawao	KS	Neosho	LA	Sabine
AL	Crenshaw	CO	Bent	GA	Candler	GA	Irwin	GA	Richmond	ID	Cassia	KS	Riley	LA	St. Helena
AL	Cullman	CO	Costilla	GA	Carroll	GA	Jackson	GA	Rockdale	ID	Clark	KS	Stevens	LA	St. Martin
AL	DeKalb	CO	Crowley	GA	Charlton	GA	Jasper	GA	Schley	ID	Gem	KY	Adair	LA	Vermilion
AL	Fayette	CO	Fremont	GA	Chattooga	GA	Jeff Davis	GA	Screven	ID	Minidoka	KY	Ballard	MI	Alcona
AL	Geneva	CO	Kit Carson	GA	Clarke	GA	Jefferson	GA	Seminole	ID	Owyhee	KY	Casey	MI	Cass
AL	Lee	CO	Las Animas	GA	Clay	GA	Jenkins	GA	Spalding	ID	Payette	KY	Christian	MI	Clare
AL	Limestone	CO	Lincoln	GA	Clayton	GA	Johnson	GA	Stephens	ID	Washington	KY	Clinton	MI	Gladwin
AL	Marion	CO	Logan	GA	Clinch	GA	Jones	GA	Stewart	IL	Alexander	KY	Crittenden	MI	Gratiot
AL	Randolph	CO	Saguache	GA	Coffee	GA	Lamar	GA	Sumter	IL	Fayette	KY	Edmonson	MI	Hillsdale
AL	Talladega	FL	Baker	GA	Colquitt	GA	Lanier	GA	Talbot	IL	Lawrence	KY	Elliott	MI	Isabella
AL	Tallapoosa	FL	Calhoun	GA	Crawford	GA	Laurens	GA	Taliaferro	IL	Vermilion	KY	Hart	MI	Jackson
AL	Winston	FL	Dixie	GA	Crisp	GA	Lee	GA	Tattnall	IN	Adams	KY	Hickman	MI	Kalamazoo
AK	North Slope	FL	Gilchrist	GA	Dade	GA	Lincoln	GA	Taylor	IN	Benton	KY	Jackson	MI	Kent
AK	Sitka City and Borough	FL	Glades	GA	DeKalb	GA	Long	GA	Telfair	IN	Crawford	KY	Knox	MI	Mason
AK	Southeast Fairbanks	FL	Hamilton	GA	Dodge	GA	Lowndes	GA	Terrell	IN	Daviess	KY	Lewis	MI	Mecosta
AR	Boone	FL	Holmes	GA	Dooly	GA	Lumpkin	GA	Thomas	IN	Fayette	KY	Metcalfe	MI	Montcalm
AR	Calhoun	FL	Lafayette	GA	Dougherty	GA	Macon	GA	Tift	IN	Fulton	KY	Ohio	MI	Muskegon
AR	Hempstead	FL	Liberty	GA	Douglas	GA	Madison	GA	Toombs	IN	Grant	KY	Owen	MI	Newaygo
AR	Independence	FL	Suwannee	GA	Early	GA	Marion	GA	Treutlen	IN	Greene	KY	Robertson	MI	Oceana
AR	Izard	FL	Washington	GA	Echols	GA	McDuffie	GA	Troup	IN	Jay	KY	Rockcastle	MI	Ogemaw
AR	Jackson	GA	Appling	GA	Elbert	GA	McIntosh	GA	Turner	IN	Jennings	KY	Union	MI	Osceola
AR	Lafayette	GA	Atkinson	GA	Emanuel	GA	Meriwether	GA	Twiggs	IN	Kosciusko	KY	Wayne	MI	Oscoda
AR	Lee	GA	Bacon	GA	Evans	GA	Miller	GA	Upson	IN	LaGrange	LA	Allen	MI	Sanilac
AR	Lincoln	GA	Baker	GA	Floyd	GA	Mitchell	GA	Walker	IN	Miami	LA	Beauregard	MI	St. Joseph
AR	Little River	GA	Baldwin	GA	Franklin	GA	Monroe	GA	Walton	IN	Newton	LA	Caldwell	MI	Van Buren
AR	Marion	GA	Banks	GA	Fulton	GA	Montgomery	GA	Ware	IN	Noble	LA	Catahoula	MN	Benton
AR	Miller	GA	Barrow	GA	Gilmer	GA	Murray	GA	Warren	IN	Owen	LA	Claiborne	MN	Polk
AR	Montgomery	GA	Bartow	GA	Glascocock	GA	Muscogee	GA	Washington	IN	Parke	LA	East Feliciana	MN	Todd
AR	Polk	GA	Ben Hill	GA	Gordon	GA	Newton	GA	Wayne	IN	Putnam	LA	Evangeline	MS	Alcorn
AR	Sharp	GA	Berrien	GA	Grady	GA	Oglethorpe	GA	Webster	IN	Starke	LA	Franklin	MS	Amite
AR	Stone	GA	Bibb	GA	Gwinnett	GA	Peach	GA	Wheeler	IN	Switzerland	LA	Grant	MS	Carroll



ST	County	ST	County	ST	County	ST	County	ST	County	ST	County	ST	County
MS	Choctaw	MO	Moniteau	NM	Doña Ana	OK	Choctaw	TN	Fentress	TX	Lamar	VA	Prince Edward
MS	Greene	MO	Morgan	NM	Eddy	OK	Cimarron	TN	Franklin	TX	Leon	VA	Radford City
MS	Hancock	MO	New Madrid	NM	Grant	OK	Coal	TN	Giles	TX	Limestone	VA	Richmond
MS	Issaquena	MO	Newton	NM	Guadalupe	OK	Delaware	TN	Grundy	TX	Lipscomb	VA	Southampton
MS	Itawamba	MO	Oregon	NM	Hidalgo	OK	Ellis	TN	Hancock	TX	Live Oak	VA	Sussex
MS	Kemper	MO	Ozark	NM	Lea	OK	Grady	TN	Hardin	TX	Loving	VA	Warren
MS	Lincoln	MO	Pemiscot	NM	Luna	OK	Greer	TN	Houston	TX	Lynn	VA	Williamsburg City
MS	Perry	MO	Pike	NM	Otero	OK	Latimer	TN	Humphreys	TX	Madison	VA	Wythe
MS	Smith	MO	Polk	NM	Roosevelt	OK	Le Flore	TN	Jackson	TX	Marion	WV	Barbour
MS	Tallahatchie	MO	Putnam	NM	San Juan	OK	Logan	TN	Johnson	TX	Martin	WV	Berkeley
MS	Tishomingo	MO	Randolph	NM	San Miguel	OK	McCurtain	TN	Lake	TX	McCulloch	WV	Boone
MS	Union	MO	Ray	NM	Sandoval	OK	Osage	TN	Lauderdale	TX	Mills	WV	Braxton
MS	Walthall	MO	Reynolds	NM	Santa Fe	OK	Ottawa	TN	Lawrence	TX	Mitchell	WV	Brooke
MS	Wayne	MO	Ripley	NM	Sierra	OK	Pushmataha	TN	Lewis	TX	Montague	WV	Cabell
MO	Audrain	MO	Schuyler	NM	Socorro	OK	Roger Mills	TN	Macon	TX	Motley	WV	Clay
MO	Barton	MO	Shannon	NM	Taos	OK	Sequoyah	TN	McMinn	TX	Newton	WV	Fayette
MO	Bates	MO	St. Clair	NM	Torrance	OK	Woods	TN	Overton	TX	Ochiltree	WV	Greenbrier
MO	Bollinger	MO	Stoddard	NM	Union	OK	Woodward	TN	Perry	TX	Oldham	WV	Hampshire
MO	Buchanan	MO	Stone	NM	Valencia	PA	Venango	TN	Polk	TX	Orange	WV	Hancock
MO	Butler	MO	Taney	NY	Allegany	SC	Abbeville	TN	Scott	TX	Palo Pinto	WV	Harrison
MO	Caldwell	MO	Texas	NC	Anson	SC	Anderson	TN	Sequatchie	TX	Panola	WV	Kanawha
MO	Carter	MO	Washington	NC	Bladen	SC	Calhoun	TN	Smith	TX	Parmer	WV	Lewis
MO	Cedar	MO	Wayne	NC	Harnett	SC	Cherokee	TN	Stewart	TX	Rains	WV	Lincoln
MO	Clark	MO	Wright	NC	Hertford	SC	Chesterfield	TN	Tipton	TX	Red River	WV	Logan
MO	Crawford	NE	Adams	NC	Hoke	SC	Jasper	TN	Trousdale	TX	Rusk	WV	Marion
MO	Dallas	NE	Buffalo	NC	Macon	SC	Laurens	TN	Union	UT	Sanpete	WV	Mason
MO	Daviess	NE	Dakota	NC	Perquimans	SC	Lee	TN	Wayne	VA	Amelia	WV	McDowell
MO	DeKalb	NE	Dawson	NC	Stanly	SC	Marlboro	TN	Weakley	VA	Appomattox	WV	Mineral
MO	Dent	NE	Dodge	NC	Stokes	SC	Saluda	TX	Anderson	VA	Bland	WV	Mingo
MO	Douglas	NE	Douglas	OH	Adams	SC	Union	TX	Bowie	VA	Buckingham	WV	Preston
MO	Dunklin	NE	Hall	OH	Brown	SD	Beadle	TX	Briscoe	VA	Buena Vista City	WV	Raleigh
MO	Grundy	NE	Kimball	OH	Coshocton	SD	Charles Mix	TX	Brown	VA	Carroll	WV	Randolph
MO	Harrison	NE	Madison	OH	Hardin	SD	Corson	TX	Callahan	VA	Covington City	WV	Roane
MO	Hickory	NE	Saline	OH	Harrison	SD	Fall River	TX	Cass	VA	Cumberland	WV	Summers
MO	Howell	NE	Scotts Bluff	OH	Highland	SD	Jackson	TX	Cherokee	VA	Danville City	WV	Taylor
MO	Iron	NE	Sheridan	OH	Knox	SD	Minnehaha	TX	Clay	VA	Emporia City	WV	Upshur
MO	Knox	NE	Thurston	OH	Logan	SD	Pennington	TX	Cochran	VA	Grayson	WV	Wayne
MO	Laclede	NV	Esmeralda	OH	Morgan	SD	Roberts	TX	Henderson	VA	Greensville	WV	Webster
MO	Lawrence	NV	Lander	OH	Noble	SD	Ziebach	TX	Hill	VA	Harrisonburg City	WV	Wyoming
MO	Lewis	NV	Lyon	OH	Paulding	TN	Bledsoe	TX	Hopkins	VA	Henry	WI	Clark
MO	Lincoln	NV	Pershing	OH	Perry	TN	Bradley	TX	Houston	VA	Hopewell City		
MO	Macon	NM	Bernalillo	OH	Richland	TN	Cannon	TX	Howard	VA	Lexington City		
MO	Madison	NM	Chaves	OH	Vinton	TN	Carter	TX	Hutchinson	VA	Lynchburg City		
MO	Maries	NM	Cibola	OK	Adair	TN	Chester	TX	Jack	VA	Norton City		
MO	McDonald	NM	Colfax	OK	Atoka	TN	Clay	TX	Jasper	VA	Page		
MO	Mercer	NM	Curry	OK	Beaver	TN	Decatur	TX	Kent	VA	Patrick		
MO	Miller	NM	De Baca	OK	Bryan	TN	Dyer	TX	Knox	VA	Petersburg City		

<sup>i</sup>Centers for Disease Control and Prevention. *Rapid Community Assessment Guide*. Retrieved from: [COVID-19 Vaccine Confidence Rapid Community Assessment Guide | CDC](https://www.cdc.gov/vaccines/covid-19/vaccinate-with-confidence/rca-guide/index.html) <https://www.cdc.gov/vaccines/covid-19/vaccinate-with-confidence/rca-guide/index.html>