Early Preparation for Local Health Department Accreditation
Clark, Delaware & Henry Counties
Technical Assistance Session 1

Presented by the
Indiana Public Health Association
January 23, 2013
INTRODUCTION

Accreditation Support Initiative

• Funded through NACCHO by the Office for State, Tribal, Local & Territorial Support at the U.S. Centers for Disease Control & Prevention.

• Grants to LHDs & organizations to support LHDs to prepare for accreditation.

• December, 2012 through May, 2013
IPHA’s proposal

1. Statewide Orientation – Why, How & When to Apply for Accreditation

2. TA to Clark, Delaware & Henry Counties
   • Choose a model for Community Health Assessment (CHA)
   • Data resources & partnerships
   • Lay out work plan to complete application

3. Archive “products” for future use
Today

• Quick review of application process

• Initial introduction of CHA models

• Introduction to resources for data
February 6

Working with Local Partners
• Who are essential partners in the CHA?
• “Community” involvement beyond agencies

Role of the Board of Health in Accreditation
• References to & requirements of the “governing body” in accreditation
On-site Sessions 1

- Select CHA tool
- Become familiar with its process & requirements
- Begin to identify locale specific required data & sources

February 20, 27 & March 6
On-site Sessions 2

- Identify county-specific partners for CHA; strategy for resident involvement
- Define & plan for role of board of health

March 13, 20 & 27
On-site Sessions 3

- Develop county-specific work plan & timeline to complete application

April 10, 17 & 24
Applying for Accreditation
Why, How & When

PHAB provides much of the following content
Why Seek Accreditation

- Advance quality & performance within LHDs
- Improve service, value, & accountability to stakeholders
- Improve management, develop leadership
- Improve relationships with the community
- Encourage & stimulate quality & performance improvement
Why - continued

• Document the capacity of the LHD to deliver the 3 core functions & 10 Essential Services.
• Declare that the LHD has & will continue to accomplish an appropriate mission & purpose
• Raise staff morale
• Educate & raise expectations of community & policy makers
How – The 7 Steps

Pre-Application
  • Health department prepares and assesses readiness, completes online orientation, and informs PHAB of its intent to apply

Application
  • Health department submits application form and fee, and completes applicant training

Document Selection & Submission
  • Applicant selects documentation for each measure, uploads it to e-PHAB, and submits it to PHAB

Site Visit
  • Site visit of the health department is conducted by PHAB trained site visitors and a site visit report is developed
7 Steps - continued

• **Accreditation Decision**
  PHAB Accreditation Committee will review the site visit report and determine accreditation status of the health department

• **Reports**
  If accredited, the health department submits annual reports and fees for five years

• **Reaccreditation**
  As accreditation status nears expiration, the health department applies for reaccreditation
Getting Started

1. Appoint an Accreditation Coordinator and department-wide team for review of the process.
2. Review PHAB’s Online Orientation.
3. Review the documentation requirements for the measures; be sure that documentation is “up to speed”.
4. Begin/refine work on the prerequisites:
   - Community Health Assessment
   - Community Health Improvement Plan
   - Department Strategic Plan
5. Prepare documentation according to the guidance contained in the PHAB Standards and Measures Version 1.0.
When? Several steps impact timeline

- Decision to seek accreditation
- Pre-application
  - Assess readiness (PHAB check lists)
  - Statement of Intent
  - Orientation scheduled by PHAB
- Complete or update CHA, CHIP & Agency Strategic Plan (CHA & CHIP might take 1½ - 2 yrs)
- SUBMIT APPLICATION & FEE
- Select, gather & submit documentation (within 12 months of being put in queue)
- PHAB Site Visit
- PHAB board accreditation decision
Community Health Assessments
Systematic collection & analysis of data

• Provide the LHD and community with a sound basis for decision-making.
• Conduct in partnership with other community organizations
• Include collecting data on:
  • health status
  • health needs
  • community assets
  • resources
• Other determinants of health status
Community Health Assessment
PHAB- Standards and Measures

• Standard 1.1: Comprehensive community health assessment
• Community health assessments
  • Describe the health status of the population
  • Identify areas for health improvement
  • Determine factors that contribute to health improvement
  • Identify assets & resources that can be mobilized to address population health improvement

Measure 1.1.1 T/L

Participate in or conduct a Tribal/local partnership for the development of a comprehensive community health assessment of the population served by the health department

• Required Documentation
  • Participation of representatives of various sectors of the Tribal or local community
  • Regular meetings
  • Description of the process used to identify health issues and assets
Measure 1.1.2 T/L

Complete a local community health assessment

• Required Documentation
  • A local community health assessment dated within the last five years that includes:
    • Documentation that data and information from various sources contributed to the community health assessment and how the data were obtained
    • A description of the demographics of the population
    • A general description of health issues & specific descriptions of population groups with particular health issues
    • A description of contributing causes of community health issues
    • A description of existing community assets or resources to address health issues
  • Documentation that the local community at large has had an opportunity to review & contribute to the assessment
Measure 1.1.3 A

Ensure that the community health assessment is accessible to agencies, organizations, and the general public

• Required Documentation

  • Documentation that the community health assessment has been distributed to partner organizations
  
  • Documentation that the community health assessment and/or its findings have been made available to the population of the jurisdiction served by the health department
5 Often-Used CHA models

- **NC-CHAI** (2002) North Carolina Community Health Assessment Initiative
- **PATCH** (1985) Planned Approach To Community Health

See Matrix Handout
Resources & Utilization of Data
Primary & Secondary Data

Primary data are collected by or on behalf of the LHD. Examples:

- communicable disease reports
- healthcare provider reports of occupational conditions
- environmental public health hazard reports.
- community surveys
- registries
- vital records
- other methods of tracking chronic disease and injuries
- focus groups and other qualitative data
Secondary data published or collected in the past by other parties.

Examples:

• From other governmental depts, (e.g. law enforcement, EPA, OSHA)
• Graduation rates
• Census data
• Hospital discharge data,
• Behavioral Risk Factor Surveillance System academic research data.
Community Health Information (CHI) Resource Guide

- Identifies appropriate resources for community health research and evaluation activities
- The resource guide has two volumes
  - Volume 1: Data
  - Volume 2: Data Tools
CHI Resource Guide
Volume 1: Data

• Three Sections
  – Section A: Questions to consider before seeking data
  – Section B: Basic Concepts associated with data management, collection and use
  – Section C: List of local and national data sources
Array of data tools are available relevant to the assessment of community health

Three Sections

- Section A: Considering data tools
- Section B: Concepts Associated with Tool Types and Uses
- Section C: Data Tool Sources
Indiana Prevention Resource Center (IPRC)

- IPRC’s service known as PREV-STAT uses GIS software and data from a variety of sources for many Indiana Counties
- PREV-STAT provides data tables and maps on
  - Basic Demographics
  - Protective Factors
  - Family Risk Factors
  - Neighborhood and Community Risk Factors
  - Indiana County Health Rankings
Indiana INdicators

- Free data resource
- Help perform CHAs,
- Guide development of CHIPs
- County Dashboards
- Health-related indicators
- Progress measurements
- News & promising practices

http://indianaindicicators.org/
Costs, Skills & Resources
## PHAB Fees/5 Years

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<th>Population Size</th>
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<tr>
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<tr>
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Other Costs & Resources

Discussion
Thanks to our interns

- Clemesia Beverly
- Braden Adam Drake
- Irasema Rivera

~ all MPH students at the IU School of Public Health - Bloomington