

## MRC 2018 Challenge Award Frequently Asked Questions

**1. How much are the 2018 MRC Challenge Awards?**

*There are three funding tiers for the 2018 MRC Challenge Awards. You will be asked to select one of the following funding tiers for your application at the beginning of the application process: Tier 1 - \$2500; Tier 2 - \$7500; or Tier 3 - \$12,500.*

**2. Do I have to create an account with NACCHO to submit a Challenge Award application?**

*Yes. The person submitting the application will have to set up an account with NACCHO to access the awards website: <https://application.naccho.org/Public/Awards/Apply>. If you don't have an account, the system will prompt you to set up an account.*

**3. Where can I find the list of application questions to get prepared?**

*The list of application questions can be found in the "Resources Section".*

**4. Are projects evaluated differently for each of the funding tiers?**

*Yes. Projects will be evaluated differently for each of the funding tiers based on the scope of the project relative to the funding level.*

**5. Can I submit multiple award applications for one unit?**

*No. You can only submit **one** award application per MRC unit.*

**6. How many challenge awards will be issued?**

*The number of challenge awards will be determined based on the number of qualified applications per funding level and the total amount of funding available. NACCHO's goal is to provide as many awards as possible in each of the funding tiers to meet the needs of MRC units.*

**7. Can a winner from last year apply again with a different project or do they need to wait?**

*Yes. Units that were funded last year can reapply for a new project. Because of the limited funding, we will not be able to fund a continuation of a previous award unless there is significant new element to the project.*

**8. Can my MRC Award funding be used to purchase promotional items/giveaways or food and beverages?**

*No. Your MRC Award funding cannot be used to purchase promotional items/giveaways. In general, the funds may not be used for food and beverages. Exceptions may apply to extended education and training provided. Check with your grants/funds manager for local policy and refer to [§ 200.432 Conferences](#) for definitions of conferences and information on allowable meal expenses.*

**9. Will I be able to save my application and continue at a later time?**

*Yes. Your application progress will be saved periodically, but to ensure this happens, please proceed to the application verification page, click review, then click save.*

**10. I am having trouble accessing my in-progress application, where can I find it?**

*Please log into your account and go to your "My Awards" at the top of award applications page. All of the submitted and in progress applications will be displayed there.*

**11. Can I edit my application once it is submitted?**

*No. Unfortunately, once your application is submitted, you can no longer edit it. Please ensure that all of the information is correct before submitting the application.*

**12. When is the deadline to submit applications?**

*The deadline to submit applications is December 11, 2017, 11:59pm EST.*

**13. When will I know if I was chosen to receive a Challenge Award?**

*All awardees will be notified by January 26, 2018.*

**14. What if my project covers more than one of the three specified focus areas?**

*Please choose the focus area that best represents the main goals of your project.*

**15. What if my application responses are longer than the specified word limit?**

*Please ensure that your application responses stay within the response word limit to ensure the details of your project are accurately captured. It may be helpful to type your responses in Microsoft Word and copy/paste it into the application.*

**16. Do I need to update my unit profile on the MRC website prior to submitting an application?**

*Yes. MRC units may submit an application prior to completing their quarterly unit profile update on the MRC website, but must ensure that it is updated prior to December 8, 2017 to be considered for selection.*

**17. What if I have more questions or problems with the online application?**

*If you have general questions about the Challenge Awards, the application process, or you are in need of technical assistance please contact the MRC team at [mrc@naccho.org](mailto:mrc@naccho.org).*