**Mission Set Template**

**Mission Set**: A scalable response and recovery capability for MRC units and volunteers that is organized, developed, trained, and exercised prior to an emergency or disaster for local, state, and/or regional deployment purposes.

**Introduction:** Include local jurisdiction demographics and background information on your MRC units and response experiences surrounding the development of this mission set.

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| --- | --- | --- |
| **Mission Set Title:** | | |
| **Resource Description**: | | |
| Resource Components: | | |
| **Personnel:** | **Type** (use NIMS Resource Typing if applicable) | **Licenses or Certifications Required?** (yes/no) if yes, list requirement. |
|  |  |
| **Training Requirements:** | List minimum personnel training requirements to support mission by personnel type. | |
| **Equipment Required:** | List minimum equipment required to complete the mission. | |
| **Deployment Timeline:** | Provide anticipate timeline to deploy volunteers (ex: N+48 hours) | |
| **Requirements for Rotation of Personnel:** | Provide shift rotation requirements. | |
| **Pre-Planning Considerations:** | **Space Requirements:** If applicable, provide requirements for space (ex: Indoor open space at least 400 square feet)  **Support Requirements:** List any support requirements (ex: internet access, access to copiers, etc.) | |
| **Limiting Factors:** | List any limiting factors to complete the mission (ex: replacement of consumable medical supplies) | |

**Include resources to support mission set development:**

* Examples of specialized training
* Examples of Job Action Sheets
* Examples of Just in Time Training
* Links to online training
* Equipment/supply lists

**Factors to consider when developing mission sets:**

* Mission sets should be developed with the goal of a common set of response capabilities. Avoid language or terms unique to your unit or jurisdiction.
* Mission sets should be scalable based on the size of the response request. If you include a specific number for personnel type provide a basis of how that was determined. For example, X# nurses needed to provide clinical support for up to Y# clients in a shelter. Include how this measurement was determined.
* Deployment timeline and support requirements – consider what is realistic for local, statewide and EMAC.