



REQUEST FOR APPLICATIONS (RFA)

**Building Workforce Capacity of Rural and Frontier Local Health Departments to Respond to COVID-19,
Year 2**

National Association of County and City Health Officials (NACCHO)

WEDNESDAY, FEBRUARY 16, 2022

SUMMARY INFORMATION

Project Title: Building Workforce Capacity of Rural and Frontier Local Health Departments to Respond to COVID-19, Year 2

Proposal Due Date and Time: **EXTENDED DEADLINE: 11:59PM ET, Wednesday, March 30, 2022**

Selection Announcement Date: Week of April 11, 2022

Source of Funding: The Centers for Disease Control and Prevention (CDC)

NOA Award No.: 6 NU38OT000306-03-06

Maximum Funding Amount: \$35,000.00

Number of awards available: 35

Estimated Period of Performance: April 1, 2022 through December 31, 2022 pending contract execution

Point of Contact for Questions Regarding this Application: CovidWorkforce@naccho.org

Link to Project Application: <https://www.naccho.org/uploads/downloadable-resources/COVID-Workforce-Application-2022.docx>

Link to Project Application Submission Portal:

https://naccho.co1.qualtrics.com/jfe/form/SV_ehwaMti2C7hgxPo

Link to Office Hours about RFA: Set for Monday, March 21, 2022, at 2:00 pm to 3:00 pm EST.

<https://naccho.zoom.us/j/83207317809?pwd=d2VBOXlZYzIMaWppcThEU25Tc09qQT09&from=addon>.

OVERVIEW

The National Association of County and City Health Officials (NACCHO) is the voice of the nearly 3,000 local health departments (LHDs) across the country. These city, county, metropolitan, district, and tribal departments work to protect and improve the health of all people and all communities. NACCHO provides capacity-building resources that support LHD leaders in developing and implementing public health policies and practices to ensure communities have access to the vital programs and services that protect them from disease and disaster. Additionally, NACCHO engages with federal policymakers on behalf of LHDs to ensure adequate resources, appropriate public health legislation, and sensible policies are in place to address the myriad of public health challenges facing communities.

With support from the Center for State, Tribal, Local and Territorial Support (CSTLTS) within the Centers for Disease Control and Prevention (CDC), the National Association of County and City Health Officials (NACCHO) is pleased to offer a funding opportunity to provide training and technical assistance (TTA) support to build the workforce capacity of rural and frontier local health departments in response to COVID-19. Building upon a similar approach in Year 1 (2021), the purpose of this second year of awards is to increase the capacity of additional LHDs that serve rural and frontier jurisdictions to effectively respond to, recover from, and build community resiliency related to the COVID pandemic and future public health emergencies. NACCHO will achieve this goal by providing support to build LHD workforce capacity and strengthen partnerships focused on COVID testing and vaccine administration, as well as longer-term emergency response sustainability. NACCHO will also identify, develop, support, assess, and disseminate best, promising, and innovative practices as well as implementation resources in

support of COVID-19 testing, vaccine administration and workforce development sustainability in rural and frontier communities.

Awards of **\$35,000** each will be provided to approximately thirty-five (35) LHDs to participate in and apply the project's COVID/emergency preparedness workforce capacity-building activities, which are aimed at strengthening local public health emergency system readiness. Only one award will be made per site/LHD. Opportunities for peer networking will also be provided by NACCHO.

Selections will be made in March 2022 and the project period will run for approximately 9 months, **from April 1, 2022, pending contract execution, through December 31, 2022**. Completed applications must be submitted/uploaded online **by 11:59 PM ET on Wednesday, March 30, 2022**.

NACCHO and CDC will host an informational web conference ([registration link here](#)) on **March 2, 2022, at 3:00 PM ET** to provide an overview of the RFA and application and answer questions. Please note that no new information will be shared during this call. Applicants need not wait for this optional call to begin or submit applications. The call will be recorded and posted to NACCHO's website, along with a Frequently Asked Questions (FAQ) document.

All necessary information regarding the project and application process may be found in this RFA and accompanying [Application Document](#). If you have outstanding questions after reading these documents in detail, please e-mail CovidWorkforce@naccho.org.

ELIGIBILITY AND CONTRACT TERMS

NACCHO will issue awards in the form of fixed priced contracts for \$35,000 each to selected LHDs that agree to complete required activities. Applications must be submitted by **11:59 PM EST, Wednesday, March 30, 2022**, and awards will be announced on or around the week of April 11.

Period of Performance

The project period is anticipated to be approximately 9 months: April 2022 through December 2022. Initial contracts will be executed with selected applicants covering the April to July 2022 timeframe. Upon receipt of an anticipated approval by CDC, NACCHO will extend the period of performance to end on/around December 31, 2022, to allow continued engagement with the cohort until the closing meeting in November 2022 and allow for the completion of all deliverables. NACCHO will only contract for the amount approved for the **initial budget period of 4/1/2022 to 7/31/2022** and will issue contract modifications later in the year to provide funding for the **second budget period of 8/1/2022 to 12/31/2022** once an extension of the period of performance is granted by CDC. See the section **Proposed Budget and Budget Narrative** for more details and required budget template representing both finding periods. Details regarding the possible changes to the timeline and any possible carryover requirements will be finalized with selected applicants.

Eligibility

This RFA is open to governmental LHDs 1) not previously awarded under this specific funding mechanism in 2021, and 2) with **at least 50%** of their jurisdiction being designated as rural or frontier according to the USDA; this is determined as follows:

Definitions

- **Rural:** For this project, rural will be defined by [Rural Urban Commuting Area \(RUCA\)](#) codes to determine the degree of urbanization of a community. RUCA codes 4-10 are for jurisdictions that are considered rural.
- **Frontier:** For this project, frontier will be defined by RUCA code 10 to indicate areas with very small population density.

Please verify the RUCA codes for the ZIP codes within your jurisdiction by downloading the “Rural-Urban Commuting Area Codes, ZIP code file” spreadsheet on [Rural-Urban Commuting area codes](#) and looking up the RUCA code for each of your ZIP codes. You may also visit [RHIhub](#) and enter your ZIP code into the search bar and find the “Rural Urban Commuting Areas (RUCAs) by census tract.” Both resources will provide you with the same RUCA code for your office’s ZIP code. Note that a list of all the zip codes in your jurisdiction is required in the application.

Agreement with NACCHO’s standard contract terms and conditions is a requirement. **No modifications to the terms or contract language will be made. Contractors that cannot agree to NACCHO’s contract language should not apply for this initiative.** See [Attachment H: NACCHO Standard Contract Language](#) for more information. As part of the application, the contractor/organization will be asked to verify that they have read NACCHO’s standard contract language and have provided a copy to the individual with signing authority at your organization for advanced consideration. It is the responsibility of the selected site to return a signed copy of the contract within 30 calendar days of receipt.

Note: NACCHO has a specific contract template as approved by the State’s General Counsel for applicants from State of FL and TX. Please email us for a copy should you need it.

Selected LHDs will enter into a contract with NACCHO to complete the deliverable(s) specified in the application. NACCHO will issue awards in the form of **Fixed Price Contract** and pay each awarded Applicants payment in exchange for completion of the assigned scope of work and accepted deliverables. Deliverables will be priced as a percentage of the total award amount. NACCHO will provide a payment schedule in accordance with the assigned completion percentage (estimated two [2] payments). Please note: NACCHO reserves the right to make changes to the project timeline and payment schedule if necessary.

SCHEDULE OF EVENTS

Please note the following deadlines and events for this application:

Event	Date/Time
Release of Rural and Frontier Workforce project site RFA	Wednesday, February 16, 2022
Optional informational webinar for potential applicants	Wednesday, March 2, 2022 @ 3:00PM ET
Application period closes	Wednesday, March 30, 2022 @ 11:59PM ET
Anticipated notice of award	Week of April 11, 2022
Anticipated contract start date	Friday, April 11, 2022
Anticipated contract end date	Saturday, December 31, 2022

PROJECT GOALS & TECHNICAL REQUIREMENTS

This project seeks to build LHD rural and/or frontier workforce capacity and strengthen partnerships focused on COVID testing, vaccine administration and longer-term emergency response sustainability through training and technical assistance as well sustainability planning

The project approach will focus on 2 primary activity areas:

1. The provision of training in content topics to build the workforce capability of responding to COVID-19.
2. Direct technical assistance to incorporate administrative preparedness processes and practices in the COVID-19 response activities to support emergency preparedness infrastructure building and sustainability for current and future response needs.

Taking a systems approach, sites will receive training and technical assistance designed to build their workforce capacity and capabilities related to immediate COVID-19 response and recovery efforts, as well as longer-term emergency preparedness sustainability. This includes building LHD workforce capacity in the areas of administrative preparedness, emergency preparedness and response, communications, workforce mental health and well-being, health equity, and other emerging issues related to COVID-19 response and recovery efforts. Within the 9-month period of performance, each site, in coordination with their partners and with the support of NACCHO, will develop and implement both a project-level action plan and a sustainability plan for building their LHD COVID/emergency preparedness workforce.

Note that all awardees will be also required to engage in post-award training and technical assistance (TTA) assessments near the beginning of the period of performance to inform NACCHO's role supporting site workforce efforts. Awardees will also provide a short interim progress report and a final wrap-up call. They will also take part in short evaluation activities detailed below.

SUMMARY OF GRANT ACTIVITIES TO BE COVERED BY AWARD

Required

1. Participate in a virtual kick-off call and create an introductory slide
2. Participate in a training and technical needs (TTA) assessment
3. Participate in three (3), up to 90-minute monthly virtual workshops
4. Participate in comprehensive 1:1 technical assistance engagements with a goal of developing or updating a section of an administrative preparedness plan
5. Submit the newly developed or updated administrative preparedness plan section
6. Submit a short interim progress report
7. Participate in a virtual project wrap-up call and create a progress report slide
8. Participate in all evaluation activities (see section below: Participation in Evaluation Activities)

Voluntary

1. Attend all approximately five (5) monthly up to 90-minute virtual workshops (you must attend 3)
2. Participate in community of practice peer network activities

TRAINING AND TECHNICAL ASSISTANCE (TTA) AREAS

NACCHO, CDC, and other expert providers aim to build LHD rural/frontier workforce capacity and sustainability by providing tailored, target training and technical assistance to grant recipients. This includes facilitating monthly virtual, interactive workshops; facilitating a community of practice (CoP) to foster peer exchange and learning; providing tools and resources that meet immediate and longer-term needs (e.g., templates, checklists, guides); and providing robust technical assistance in administrative preparedness.

As such, selected applicants will be required to engage in the following project's core TTA areas across the project's 9-month period of performance:

Technical Assistance

NACCHO will provide one-on-one technical assistance to each site in order to review and update or develop the Administrative Preparedness plan.

- **Administrative Preparedness:** Understanding how to create/implement effective systems, such as for emergency procurement; staffing (e.g., hiring and training, building surge capacity, staff turn-over and succession planning); and emergency reporting practices (i.e., how to streamline policies and procedures focused on public health data reporting processes). This also includes gaining insights on how to improve and exercise public health authorities during emergencies that expedite these administrative processes and procedures, streamline procurement and personnel actions, and support the implementation of protective health measures.
- **Emergency Preparedness and Response:** Knowledge and skill development in technical areas related to COVID-19 testing and vaccine administration that will assist frontline staff to implement these activities. This may include how to strengthen surveillance efforts, how to use data to inform response efforts, vaccination outreach strategies, and strategies to increase vaccine confidence (i.e., building partnerships).

Training

NACCHO will deliver a monthly training series on topics of interest to participants within the areas below.

- **Communications:** A focus on engaging with the community in a meaningful way that builds trust, decreases vaccine hesitancy, and counters vaccine mis/disinformation, including how to use and frame data/information to a range of stakeholders.
- **Workforce Mental Health and Well-Being:** Addressing current workforce challenges related to recruitment and retention concerns arising due to burnout, moral injury, and mental health concerns in the workplace. Learning innovative practices in supporting the mental well-being of staff throughout the COVID-19 pandemic and beyond.
- **Health Equity:** An increased understanding of health equity principles and how they relate to and can be incorporated into these and other emergency preparedness capacity-building activities.
- **Emerging Issues:** Given the ongoing and evolving nature of the COVID-19 pandemic, NACCHO and are partners will work with LHD grant recipients to identify and address, as feasible, emerging issues relevant to COVID-19 workforce development capacity-building needs.

PARTICIPATION IN PROJECT EVALUATION ACTIVITIES

To inform the design and implementation of this project, as well as to capture what TTA was effective, LHD grant recipients will be required to participate in the project's assessment activities which could include the following:

1. A needs assessment related to TTA categories
2. Completing pre-post surveys [each less than 30 minutes]
3. Participating in focus groups [up to two, each 60 minutes]
4. Participating in interviews [up to two, each 60 minutes]
5. Ad hoc listening sessions built into TTA activities [up to three; 30–45-minute sessions]

TIME COMMITMENT

NACCHO recognizes that LHDs are under ongoing stress responding to COVID-19, especially those smaller and more under-resourced health departments. We want to both honor your time and help support both your immediate and longer-term COVID and emergency preparedness workforce needs. We have tried to design this opportunity to include a smaller set of required/core activities with additional, voluntary ones which you may take advantage of based upon your LHD's capacity. As such we anticipated that LHD grant recipients will spend approximately an estimated 7 hours per month on core activities plus 3-5 hours based upon need, particularly for LHDs without an existing administrative preparedness plan. This estimate is based upon required activities and assumes that sites will need 40 hours to update or develop their administrative preparedness plan or section thereof. Actual time spent may be more or less than this estimate depending on the need of the site around updating their plan. Participant in voluntary activities may increase this amount.

SCOPE OF WORK & PAYMENT

Awards of **\$35,000** each will be provided to approximately thirty-five (35) LHDs to participate in and apply the project's COVID/emergency preparedness workforce capacity-building activities, which are aimed at strengthening local public health emergency system readiness. Only one award will be made per site/LHD. NACCHO will issue (2) payments for up to \$17,500 each (\$35,000 total), upon completion and receipt of the deliverables submitting according to the payment schedule identified in the Scope of Work below. Please note that NACCHO reserves the right to make changes to the project timeline and payment schedule if necessary.

The following table outlines the tasks expected of the selected contractor:

Invoice	Project Activities	Deliverables	Amount of Total Award
Invoice # 1 April 1, 2022 to July 31, 2022	1. Participate in Kick-Off Call, including the creation of an introductory slide	1. Attendance recorded by NACCHO and Slide from Kick-off call	1. \$1,250
	2. Participate in site training and TA (TTA) needs assessment	2. Record of participation in site training needs assessment	2. \$1,250
	3. Participate in initial meeting with TA provider to discuss administrative preparedness plan	3. Attendance recorded by NACCHO from in initial individual TA session	3. \$2,250
	4. Participation in one (1) training workshop	4. Attendance recorded by NACCHO from one (1) training workshop	4. \$2,250
	5. Draft administrative preparedness plan or plan section	5. Draft of administrative preparedness plan or section of plan	5. \$2,250
	6. Interim Progress Report	6. Completed Short Interim Progress Report	6. \$8,500
	7. Participate in evaluation activities (April 1-July 31)	7. Record of completion of evaluation activities	7. \$2,075
Invoice #1 Amount			\$19,825
Invoice # 2 August 1, 2022 to December 31,2022	1. Participation in two (2) training workshops	1. Attendance recorded by NACCHO from two (2) training workshops	1) \$4,500
	2. Project wrap-up call	2. Attendance recorded by NACCHO from project wrap-up call	2) \$1,250
	3. Final administrative preparedness plan or plan section	3. Administrative preparedness plan or plan section	3) \$3,800
	4. Final Report slide	4. Final Report slide	4) \$1,250
	5. Participate in evaluation activities (August 1-December 31)	5. Record of completion of required evaluation activities	5) \$4,375
Invoice # 2 Amount			\$15,175

***Note:** Funding for the August 1, 2022, to December 31, 2022, timeframe is contingent on CDC approval of a no-cost extension for this project. The project is intended to end on or about December 31, 2022.

***Note:** Please be advised your LHD is required to complete 3 training workshops in the invoice schedule above. For the purposes of this invoice schedule, NACCHO has designated one workshop to be completed in the first invoice schedule and two in the second invoice schedule. If your LHD decides to complete required workshops in another invoice cycle, NACCHO will adjust invoice payments accordingly.

APPLICATION PROCESS

Applicants will be required to describe the COVID-19 workforce development activities they are currently undertaking, their goals in building the capacity of the COVID-19 workforce and how participation in grant activities will help them achieve those goals and expected outcomes. The applicant will also be required to provide a budget for accomplishing deliverables, which will be used as a basis for the award amount. For guidance on allowable expenses see the budget section in the Application Document.

- 1) Review the requirements and expectations outlined in this RFA and in the [Application Document](#).
- 2) Applicants are urged to carefully consider the categories and deliverable(s) that will be both meaningful and feasible to accomplish during the project timeframe, as described earlier.
- 3) Read [NACCHO's Standard Contract Language \(Attachment H\)](#) and provide a copy to the individual with signing authority for the LHD (or entity that would be contracting with NACCHO, e.g., city government), including any relevant financial or legal offices for advanced consideration. Selected LHDs must agree to /the contract language and be able to sign and return a contract to NACCHO within approximately 30 days of receiving it. **No modifications will be allowed.**
- 4) Complete the [Application Document](#) with your responses and save a copy for your records.
- 5) Complete a proposed project budget, using the [budget template](#), and [budget narrative](#).
- 6) Complete the [online submission form](#) and email the required attachments by **11:59 PM ET on Wednesday, March 30, 2022**. No applications will be accepted by fax, e-mail, or postal mail. Please note:
 - Applicants will complete the Application Document into the online submission form. We encourage you to download the Application Document in word format and complete it in its entirety prior to entering answers into the online form. Online form will close at 12:00 AM ET on Thursday, March 31, 2022.
 - Project budgets, budget narratives, and other required attachments (a comprehensive list with templates can be found below in the Attachments section) should be emailed separately to CovidWorkforce@naccho.org using the subject line "rural/frontier COVID workforce TTA grant - <name of LHD>"
 - Each LHD may submit one application only.

SELECTION CRITERIA

Eligible applicants for this project will be evaluated by NACCHO and scored based on the following criteria:

- **Recent/Current COVID-19 Workforce Activities (15%):** Applicant briefly describes key recent/current COVID-19 preparedness and response activities in addition to administrative preparedness activities. In addition, applicant provides a description of efforts ensuring adequate staffing and workforce training to engage in COVID-19 response and recovery activities. Description should include information on workforce structure, hiring processes, staff training activities, and any activities to address workforce mental health and well-being.
- **Recent/Current COVID-19 Workforce Challenges (15%):** Submission includes a brief account of challenges that have been encountered during applicant's COVID-19 response and recovery efforts.
- **Technical Assistance Needs (40%):** Applicant provides brief descriptions of their immediate COVID-19 and longer-term training and technical assistance needs, in each of the core TTA areas described above (see TRAINING AND TECHNICAL ASSISTANCE (TTA) AREAS *above*).

- **Project Staff & Partnerships (15%):** The applicant will briefly describe who will take part in project TTA activities including staff and community partners who may benefit from these resources, support project progress, and ensure project sustainability (i.e., preparedness coordinator, LHD director, county leadership).
- **Proposed Engagement with Project Activities (10%):** The applicant will describe what they will do with funding allocated to the project and how they intend to ensure sustainability of capacities built through this grant's activities.
- **Proposed Budget and Budget Narrative (5%):** Provide a brief, detailed fixed price per deliverable budget for \$35,000, including detailed projected costs for the completion of the project. **Attachment C (COVID Workforce Yr. 2 Budget Template)** outlines the general format in which the budget should be presented. A budget narrative must also accompany the budget and indicate the costs associated with each proposed activity.
 - Notes
 - Whereas your budget narrative should briefly describe these, a more detailed narrative to provide more context on how you plan to fulfill project requirements towards building your workforce capacity is requested.
 - Given the nature of the pandemic, NACCHO and CDC recognize the possibility of new priorities emerging that may require a revision to the action plan and a shift in project focus once the period of performance starts. NACCHO will work with selected sites to implement any needed changes to your activities.

Allowable Expenses: The following is a sample list (not exhaustive) of suggested use of funds that can support the project activities. NACCHO reserve the right to approve and deny the use of budget funds.

- Contractors: Hire/contract with external experts, including for evaluation, quality improvement, marketing/communications, as well as policy change (as relevant)
- Staffing: Increase coalition staff FTE to ensure greater dedicated time for executing project deliverables
- Systems: Investment in (better) systems (e.g., data management, project management, fiscal/grants management)
- Promotion:
 - Local: Paid media (social, print, etc.) to promote partnership, programs, and results (content/products developed by contractors and/or staff – see above)
 - National: Participate in national conferences and inform articles, as identified, to support the dissemination of results
- Community Participation Compensation: Cover stipends for community member engagement in project activities (e.g., participation in focus groups, key informant interviews, coalition steering committee/other convenings, CQI efforts, among other activities, to ensure BIPOC engagement to inform coalition SDOH efforts)
- Project supplies tied to project activities
- In addition, please see CDC terms for non-research activities under the contract eligibility on the attached document: <https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf>.
- For further guidance on the salary cap information <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2021/EX.pdf> in the budget guidelines.

Unallowed Expenses: Funds may not be used for equipment purchases. Per HHS requirements, funds awarded under this RFP are prohibited from being used to pay the direct salary of an individual at a rate in excess of the federal Executive Schedule Level II (currently \$199,300). See Appendix A1 for a full list of restrictions.

It is NACCHO's desire to have a diverse pool of communities in this cohort. Reviewers will consider geographic distribution, jurisdictional characteristics, and population size served to ensure diversity in local health departments

selected.

ATTACHMENTS

*Please include the following attachments with your application by sending the following completed forms
CovidWorkforce@naccho.org:*

- A. [NACCHO Vendor Form](#)
- B. [W-9](#)
- C. [COVID Workforce Yr. 2 Budget Template](#)
- D. [Budget Narrative](#)
- E. [Certificate of Non-Debarment](#)
- F. [FFATA Form](#)
- G. Proof of active registration with Sam.Gov in accordance with active DUNS number (see below instruction in Appendix A2)
- H. [NACCHO Standard Contract Language](#) (for your records)

APPENDIX A1: FUNDING RESTRICTIONS

17. Funding Restrictions

Restrictions that must be considered while planning the programs and writing the budget are:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed, unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See [Additional Requirement \(AR\) 12](#) for detailed guidance on this prohibition and [additional guidance on lobbying for CDC recipients](#).
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.
- In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability (<https://www.cdc.gov/grants/additionalrequirements/ar-35.html>).
- Please note that the federal government has implemented a prohibition against using federal funds to purchase telecommunications and video surveillance equipment and services from certain Chinese companies. This regulation is being incorporated into federal grants and contracts received NACCHO through [2 CFR 200.216](#) and/or Federal Acquisition Regulations (FAR) clause [52.204-25](#).
- The federal regulation specifically prohibits the purchase of telecommunications equipment and services from: Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities

defined below); Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). The definition of “Affiliate” can be found in [FAR 2.101](#). The list of subsidiaries and affiliates of Huawei and ZTE can be found in [Supplement Number 4 to 15 CFR Part 744](#).

APPENDIX A2: PROOF OF ACTIVE REGISTRATION

Proof of SAM.gov registration

Please submit proof of active registration with SAM.gov (see below) with an active DUNS number, as this is required for contract execution. If you are not currently registered with SAM.gov, please visit [this site](#) to do so.

See below an example of accepted proof of registration with SAM.gov. You may either submit a screenshot of your active registration status or download as a PDF your active registration record and submit it as an attachment with your funding application.

NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS	
DUNS Unique Entity ID 877155762	<i>Registration Status</i> Active
SAM Unique Entity ID SRH7DCCTU3G7	<i>Expiration Date</i> Jan 22, 2022
CAGE/NCAGE 34JU2	Purpose of Registration All Awards
Physical Address 1201 Eye ST NW 4TH FL Washington, District Of Columbia 20005-5905, United States	Mailing Address 1201 Eye ST NW 4TH FL Washington, District Of Columbia 20005-5905, United States
*The DUNS number is currently the official Unique Entity ID	