

MRC Mission Sets

Volunteer Coordination Lead Mission Sets

Mission Set: The term ‘mission set’ describes a scalable response and recovery capability for MRC units and volunteers that is organized, developed, trained, and exercised prior to an emergency or disaster for local, state, and/or regional deployment purposes.

Oklahoma Region 7, Tulsa MRC – Volunteer Coordinator Liaison

The Oklahoma Medical Reserve Corps (OKMRC) is unique in the fact that it is a statewide system (e.g., one website, one volunteer application, one background check) that allows all 32 MRC units and the more than 6,100 volunteers within Oklahoma to easily respond across jurisdictional boundaries when local resources are overwhelmed and the local unit needs assistance. Oklahoma Region 7 – Tulsa County MRC is one of those 32 units within OKMRC.

Mission Set Title: Volunteer Coordinator Liaison

Resource Description: Provide MRC leadership for events, trainings, and responses when the local unit coordinator is unavailable.

Resource Components

Personnel:	<p>Licenses or Certifications Required? No.</p> <p>Type (use NIMS Resource Typing, if applicable)</p> <ul style="list-style-type: none"> Staging Liaison (Team Leader) may be deployed as a team or as a single resource
Training Requirements:	<ul style="list-style-type: none"> MRC Orientation ICS 100, 200, 700 Family/Personal Preparedness Staging Liaison Training CPR/First Aid/AED Psychological First Aid Stop the Bleed Training Culturally Competent Care
Equipment Required:	<ul style="list-style-type: none"> First aid kit/gloves (multiple sizes) Computer/iPad/power pack Printer Pens/Sharpies/highlighters Internet hotspot Hand sanitizer Tape/duct tape Stop the Bleed kit Digital camera Scissors/stapler/paperclips Portable/solar charger Forms (pre/post deployment surveys, 211s, 214, 205, etc.) MRC t-shirts and tablecloth/OKMRC vests 6’ table/chairs (2) Radios/phone Tent with weights (optional) Clipboard
Deployment Timeline:	<ul style="list-style-type: none"> Within 8-12 hours, locally Within 48 hours, outside local jurisdiction
Requirements for Rotation of Personnel:	<ul style="list-style-type: none"> Recommend shifts between 8-12 hours; not to exceed 12 hours. Volunteers should not be deployed for more than two weeks.
Pre-Planning Considerations:	<ul style="list-style-type: none"> Space needed depends on the deployment, usually a small check-in/staging location will work. Staging Liaison brings all their needed supplies. If requesting organization has additional supplies, the MRC will utilize as allowed.
Limiting Factors:	<ul style="list-style-type: none"> Restroom/handwashing facilities on-site or close by. Access to replenish supplies as they run out.



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Resources:

- PFA: [Psychological First Aid](#)
- PFA [Field Operations Guide](#)
- Self-Paced Trainings: [FEMA 100](#) / [FEMA 200](#) / [FEMA 700](#)
- OKMRC [Orientation](#) (log-in required)
- Think Cultural Health: [Culturally Competent Care](#)
- Family First: [Developing a Family Emergency Plan](#) (log-in required)
- Staging Liaison Training (in person class; presentation sent earlier)
- CPR/First Aid/AED Training (in person, recommend American Heart Association or American Red Cross)
- Stop the Bleed Training (in person; we use [BleedingControl.org](#) resources)
- OKMRC [Volunteer Handbook](#)
- Sample [Job Action Sheet](#) (Word document - will appear as a "download" in your browser)
- Pre- & Post-Deployment [Questionnaires](#)