Dear [Redacted],

Thank you for speaking with Maricopa County Department of Public Health (MCDPH) regarding your facility’s recent COVID-19 exposure.

Please continue to follow the MCDPH Long-Term Care Facility Guidance, which can be found on the MCDPH COVID-19 Long-Term Care Facilities webpage. Additionally, you may want to share our Home Isolation Guidance (English | Spanish) and Quarantine Guidance (English | Spanish) with relevant staff or community members. Template letters to notify your staff and/or residents can be found on our MCDPH COVID-19 Long-Term Care Facilities webpage.

If additional staff or residents test positive for COVID-19, please report these persons to us ASAP by completing the attached COVID-19 Line List and securely emailing it back to this group or faxing it to Public Health at 602-372-8935.

For guidance regarding visitation at your facility, please refer to our LTCF Visitation Guidance (CMS Facilities | Non-CMS Facilities).

For information on COVID-19 vaccination, please see the MCDPH COVID-19 Vaccines webpage.

MCDPH can assist with the coordination of COVID-19 testing (PCR) and courier transportation between your facility and the Arizona State Public Health Laboratory (ASPHL).

- Employees and residents can continue to be tested through your current processes. You are not required to use the Public Health laboratory.
  - For more information regarding current testing guidance, please reference our LTCF Testing Guidance.
- However, if you need testing material to collect specimens at your facility, please submit a request using the online PPE & Testing Supply Request Form.
- Before you collect or send any specimens to ASPHL, please email CRT@maricopa.gov (staffed 7 days a week) in advance to get approval (so the specimens are not rejected) and arrange logistics. After any specimens are approved for testing, please complete the ASPHL Lab Submission Form for every sample.

For assistance with Personal Protective Equipment (PPE) and Testing Supplies, please complete a request using the online PPE & Testing Supply Request Form.

- Please review your supplies considering the current guidance and calculate your burn rate/number of days you have supplies.
- Submitting a request does not guarantee receiving supplies.
- Here is a link to CDC guidance on PPE optimization: https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/index.html.
• Ensure your staff are using proper PPE donning and doffing techniques. The following link can assist in educating staff: https://m.youtube.com/watch?v=t1lxq2OUy-U.

For assistance with staffing, please follow the steps below:
1. Follow CDC’s Strategies to Mitigate Healthcare Personnel Staffing Shortages.
2. Follow your Continuity of Operations Plan (COOP) or Emergency Operations Plan (EOP) and reach out to multiple vendors. Contact AzCHER at SMurphy@azhha.org or call 928-542-3182 for an updated rapid deployable COVID-19 Vendor List.
3. Complete Mission Request Profile Considerations. Work with your leadership to determine the type of staffing, paid status, lodging capacity, etc. Please refer to the Workforce Request Guidelines for a complete list of considerations.
4. If you have completed these steps and have read the Workforce Request Guidelines (PDF), you can submit a Maricopa County Emergency Staffing Request.

As a reminder, MCDPH hosts regular COVID-19 webinars with Q&A time on Tuesdays at 11AM for healthcare providers. If you would like to participate, please register here.

Resources & Guidance Documents
Below are hyperlinks to MCDPH documents to use or share as you see fit:
• MCDPH Long-Term Care Facility Guidance
• MCDPH Long-Term Care Facility Testing Guidance
• MCDPH LTCF Visitation Guidance (CMS Facilities | Non-CMS Facilities)
• MCDPH COVID-19 Reporting Line List
• PPE and Testing Supply Request Form
• MCDPH Home Isolation Guidance (English | Spanish)
• MCDPH Quarantine and Social Distancing Guidance (English | Spanish)
• MCDPH COVID-19 Long-Term Care Facilities webpage
• MCDPH COVID-19 Vaccines webpage

Thank you again for all the work you’re doing to protect our community.