

**LTCF/ASSISTED LIVING/GROUP HOME INTERVIEW FORM:**

**Facility Description:**

- Facility POC Name, email and phone #:
- Facility Type:  LTACH  LTC  SNF  Assisted Living  Group Home  Independent Living
- Specialty Units (check all that apply):  Vent/trach  Dialysis  Dementia/Memory
- Number of beds:
- Number of residents:
- Floating of staff between units:

**Facility actions to prevent introduction and transmission of respiratory illnesses:**

- Visitor restrictions except for exceptions per the MCDPH LTFC Visitation Guidance - Yes/No
- Restrict all volunteers and non- essential HCP - Yes/No
- Cancel all group activities - Yes/No
- Meals delivered to rooms (if not possible sit people 6ft apart facing the same direction) - Yes/No
- Active screening of all residents for fever and respiratory symptoms every shift - Yes/No
- Active screening of HCW for fever and respiratory symptoms prior to each shift – Yes/No
- For the duration of the state of emergency in Arizona, all LTCF personnel should wear a face mask while in the facility – Yes/No
- Frequent environmental cleaning and disinfection using EPA approved disinfectants – Yes/No

**If a resident with COVID-19 is diagnosed in the facility:**

- Encourage residents to remain in their room - restrict movement except for medically necessary purposes
- Implement universal use of face mask while in the facility for staff
- Healthcare personnel should wear all recommended PPE (gown, gloves, eye protection, facemask) for the care of all residents, regardless of symptoms. Implement protocols for extended use of eye protection and facemasks.
- Use designated staff and dedicated non-critical equipment for patient care
- Cohorting may be necessary if multiple patients are diagnosed with COVID-19
- If possible, designate a ward or section of the facility for COVID-19 patients with dedicated staff.
- Implement protocols for having dedicated healthcare personnel caring for cohorted residents with COVID-19.
- Environmental cleaning and disinfection – per CDC guidance
- Isolate any symptomatic resident and ensure all recommended PPE (gown, gloves, eye protection, facemask) for the care of symptomatic residents
- Facility to internally assess PPE supply and fill out PPE survey to initiate the request for PPE. Facility to continue to place PPE orders through normal supply chains.
- Provide notifications and weekly updates to residents and their representatives regarding diagnoses of COVID-19 cases and/or identification of clusters of respiratory symptoms within the facility as per CMS guidance.
- Continue adherence to recommended ICP practices – Hand Hygiene, use of PPE, and disinfection of environmental surfaces and resident care equipment
- Continue to follow MCDPH LTFC Guidance

\*Please use this template for your initial note in OBM to ensure we have the needed information for all to reference.

