

Documentation Selection Tools – Project Public Health Ready Overlap

Introduction

There are numerous places where documentation requirements from the Public Health Accreditation Board’s voluntary national accreditation program and the Project Public Health Ready voluntary recognition program align. **This tool is designed to assist Accreditation Coordinators in PPHR-recognized LHDs seeking to use documentation from their PPHR process to identify areas where documentation may be considered for demonstrating compliance with PHAB measures.**

PHAB’s Standards and Measures **version 1.5** (available online at www.phaboard.org) includes many emergency preparedness-related documentation requirements.

NACCHO’s **Project Public Health Ready (PPHR) (2012 version)** is a competency-based training and recognition program that assesses preparedness and assists local health departments, or groups of local health departments working collaboratively as a region, to respond to emergencies. The PPHR criteria are updated annually to incorporate the most recent federal initiatives. Each of the three PPHR project goals has a comprehensive list of standards that must be met in order to achieve PPHR recognition. Information about the program and the current standards can be found at <http://www.naccho.org/PPHR>.

Project Public Health Ready	Public Health Accreditation Domain
Goals	Domains
→ Measures	→ Standards
→ → Sub-measures	→ → Measures
→ → → Criteria elements	→ → → Required documentation

If your health department is PPHR recognized, you may be able to use several pieces of documentation when submitting to PHAB. This applies if the documentation was deemed by reviewers to **meet** the sub-measures and criteria elements.

If a “criteria element” box in the chart below is grayed out, the required PHAB documentation aligns with the entire PPHR sub-measure. If a “criteria element” box and a “sub-measure” box are both grayed out, the required PHAB documentation aligns with the entire PPHR measure.

*****Please note that NACCHO has no bearing on decisions made by PHAB and that use of these tools in no way implies that a health department will be accredited. This tool is simply meant to show alignment and overlap between these two standards-based programs.**

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Below is a list of all of PHAB’s standards and measures for local health departments. The highlighted/underlined measures are addressed in this tool.

1.1.1 T/L	6.1.1 A
1.1.2 T/L	6.1.2 A
1.1.3 A	6.2.1 A
<u>1.2.1 A</u>	6.2.2 A
1.2.2 A	6.2.3 A
1.2.3 A	6.3.1 A
1.2.4 L	6.3.2 A
1.3.1 A	6.3.3 A
1.3.2 L	6.3.4 A
1.4.1 A	6.3.5 A
1.4.2 T/L	
	7.1.1 A
2.1.1 A	7.1.2 A
2.1.2 T/L	7.1.3 A
2.1.3 A	7.2.1 A
2.1.4 A	7.2.2 A
2.1.5 A	7.2.3 A
<u>2.2.1 A</u>	
<u>2.2.2 A</u>	8.1.1 T/L
<u>2.2.3 A</u>	<u>8.2.1 A</u>
2.3.1 A	8.2.2 A
2.3.2 A	8.2.3 A
<u>2.3.3 A</u>	8.2.4 A
<u>2.3.4 A</u>	
<u>2.4.1 A</u>	9.1.1 A
2.4.2 A	9.1.2 A
2.4.3 A	9.1.3 A
	9.1.4 A
3.1.1 A	9.1.5 A
3.1.2 A	9.2.1 A
3.1.3 A	9.2.2 A
3.2.1 A	
3.2.2 A	10.1.1 A
3.2.3 A	10.2.1 A
<u>3.2.4 A</u>	10.2.2 A
3.2.5 A	10.2.3 A
3.2.6 A	
	11.1.1 A
<u>4.1.1 A</u>	11.1.2 A
4.1.2 T/L	11.1.3 A
4.2.1 A	11.1.4 A
4.2.2 A	11.1.5 A
	11.1.6 A
5.1.1 A	11.1.7 A
5.1.2 A	11.2.1 A
5.1.3 A	11.2.2 A
5.2.1 L	11.2.3 A
5.2.2 L	11.2.4 A
5.2.3 A	
5.2.4 A	12.1.1 A
5.3.1 A	12.1.2 A
5.3.2 A	12.2.1 A
5.3.3 A	12.3.1 A
<u>5.4.1 A</u>	12.3.2 A
<u>5.4.2 A</u>	12.3.3 A

PHAB Standard		PHAB Measure(s)		PHAB Required Documentation	PPHR Measure	PPHR Submeasure	PPHR Criteria Element	Differences/ Clarifications
1.2	Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population	1.2.1 A	24/7 surveillance system or set of program surveillance systems	1. Process(es) and/or protocol(s) for the collection, review, and analysis of comprehensive surveillance data on multiple health conditions from multiple sources	1	Possession and maintenance of a written all-hazards response plan	K. Epidemiology k1. Surveillance	
2.2	Contain/ mitigate health problems and environmental public health hazards	2.2.1 A	Protocol(s) that address containment/mitigation of public health problems and environmental public health hazards	1. Protocol(s) that address containment/mitigation of public health problems and environmental public health hazards	1	Possession and maintenance of a written all-hazards response plan	P. Environmental Health response	PHAB requires two protocols
2.2	Contain/ mitigate health problems and environmental public health hazards	2.2.2 A	A process for determining when the All Hazards Emergency Operations Plan (EOP) will be implemented	1. Protocols that addresses infectious disease outbreaks describing processes for the review of specific situations and for determining the activation of the EOP.	1	Possession and maintenance of a written all-hazards response plan	F. Activation Circumstances and Event Sequence Following Activation f2. The plan includes a flow diagram or narrative that describes the triggers for deploying specific response activities and procedures to detail outbreak and exposure investigations	
2.2	Contain/ mitigate health problems and environmental public health hazards	2.2.2 A	A process for determining when the All Hazards Emergency Operations Plan (EOP) will be implemented	2. Protocols that address environmental public health issues describing processes for the review of specific situations and for determining the initiation of the EOP.	1	Possession and maintenance of a written all-hazards response plan	P. Environmental Health response	Also, see f2 (in row above) for additional alignment
2.2	Contain/ mitigate health problems and environmental public health hazards	2.2.3 A	Complete after action reports (AAR)	3. Completed AAR for two events	4	Learning and improving through exercises or responses	B. Incidence Response Documentation	

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2.3 Ensure access to laboratory and epidemiological/environmental public health expertise and capacity to investigate and contain/mitigate public health problems and environmental public health hazards	2.3.3 A	Access to laboratory and other support personnel and infrastructure capable of providing surge capacity	1. Surge capacity protocol that pre-identifies support personnel to provide surge capacity	1 Possession and maintenance of a written all-hazards response plan	U. Public health surge capacity and volunteer management	u2. The plan provides a description of the regular availability and surge capacity of the following, in relation to the scope and duration for anticipated events: LHD personnel; Treatment facilities; Laboratories; Redundant communications; Pharmacologic supplies; and Security.
2.3 Ensure access to laboratory and epidemiological/environmental public health expertise and capacity to investigate and contain/mitigate public health problems and environmental public health hazards	2.3.4 A	Collaboration among Tribal, state, and local health departments to build capacity and share resources to address Tribal, state, and local efforts to provide for rapid detection, investigation, and containment/mitigation of public health problems and environmental public health hazards	2. Joint exercises for rapid detection, investigation, and containment/mitigation of public health problems and environmental public health hazards	4 Learning and improving through exercises or responses	A. Multi-agency AAR. OR B. Incidence Response Documentation	a3v. The AAR/IP lists the agencies that participated in the exercise. OR b2viii. The AAR lists the agencies that participated in the incident response
2.4 Maintain a plan with policies and procedures for urgent and non-urgent communications.	2.4.1 A	Written protocols for urgent 24/7 communications	1. Protocol for urgent 24/7 communications	1 Possession and maintenance of a written all-hazards response plan	J. Communication Plan	j1vii. The application contains evidence that the agency has a redundant communication plan that demonstrates the ability to stand-up three-deep communications systems to link public health, healthcare, emergency management, and law enforcement within twelve hours.

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3.2 Provide information on public health issues and public health functions through multiple methods to a variety of audiences.	3.2.4 A Risk communication plan	1. Risk communication plan. <i>Guidance: The plan must provide protocols that address how information is provided for a given situation; address how information is provided 24/7; delineate roles, responsibilities and chain of command; describe how information will be disseminated in the case of communication technology disruption; address how message clearance will be expedited; and describe how the health department will work with the media. There is no required format for the plan; it may be a part of a larger communications plan or part of an overall department emergency operations plan.</i>	1 Possession and maintenance of a written all-hazards response plan	J. Communication Plan	j2. Crises and emergency risk communication plan	If your risk communication plan is part of your overall communication plan, you can use the communications plan to document measure 3.2.3 A.
4.1 Engage with the public health system and the community in identifying and addressing health problems through collaborative processes	4.1.1 A Establishment and/or engagement and active participation in a comprehensive community health partnership and/or coalition; or active participation in several partnerships or coalitions to address specific public health issues or populations	1. Collaborative partnerships with others to address public health issues. 2. Partners organizations or representation	1 Possession and maintenance of a written all-hazards response plan	B. Introductory material; D. Authority and acknowledgments	b2. the plan describes how public health preparedness is approached in the jurisdiction, including a description of the planning process and planning team composition; b4. the plan identifies all hospitals, clinics, and community health centers within the vicinity; d2. the plan details evidence of joint participation in disaster planning meetings and creation of an emergency operations plan	Your AHEOP process can be used to meet one of the four required examples of collaborative health improvement efforts. PHAB requests to see a wide breadth of health programming and coalition activity, so NACCHO recommends careful consideration of the coalitions to be included.
5.4 Maintain an All Hazards Emergency Operations Plan	5.4.1 A Process for the development and maintenance of an All Hazards Emergency Operations Plan (EOP)	1. Collaborative planning with other governmental agencies	1 Possession and maintenance of a written all-hazards response plan	D. Authority and Acknowledgments	d2. The plan details evidence of joint participation in disaster planning meetings and creation of an emergency operations plan (e.g., city-state tribal collaboration, city-county collaboration)	

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5.4	Maintain an All Hazards Emergency Operations Plan	5.4.1 A	Process for the development and maintenance of an All Hazards Emergency Operations Plan (EOP)	2. Collaborative testing of the All Hazards EOP: a. Description of a real emergency or exercise; b. Debriefing or After-Action Report (AAR)	4	Learning and improving through exercises or responses		
5.4	Maintain an All Hazards Emergency Operations Plan	5.4.1 A	Process for the development and maintenance of an All Hazards Emergency Operations Plan (EOP)	3. Collaborative revision of the All Hazards EOP that includes: a) a collaborative review meeting, b) updated contact information, c) coordination with emergency response partners, d) revised All Hazards/EOP	1	Possession and maintenance of a written all-hazards response plan	C. Plan Update Cycle	Evidence from PPHR d2, g1/g2, and h2 may also be relevant/necessary to meet this unit of required documentation.
5.4	Maintain an All Hazards Emergency Operations Plan	5.4.2 A	Public health emergency operations plan (EOP)	1. EOP, as defined by Tribal, state, or national guidelines that includes: a) designation of the health department position that is assigned the emergency operations coordinator responsibilities, b) roles and responsibilities of the health department and its partners, c) communication networks and/or communication plan, d) continuity of operations	1	Possession and maintenance of a written all-hazards response plan		The All Hazards Emergency Operations Plan (AHEOP) required by PPHR aligns with documentation requirements for letters a and b. The Communications Plan (Submeasure J) and Continuity of Operations (Submeasure T) align with c and d, respectively.
5.4	Maintain an All Hazards Emergency Operations Plan	5.4.2 A	Public health emergency operations plan (EOP)	2. Testing the public health EOP, through the use of drills and exercises: a) process for exercising and evaluating the public health EOP and b) after-action report (AAR).	4	Learning and improving through exercises or responses		
5.4	Maintain an All Hazards Emergency Operations Plan	5.4.2 A	Public health emergency operations plan (EOP)	3. Revision of the public health EOP including: a) a review meeting, b) revised public health EOP, as needed	1	Possession and maintenance of a written all-hazards response plan	C. Plan Update Cycle	Also see measure 4. PPHR requires updates within one year and a description of the process. PHAB requires review within 2 years and proof of a review meeting.

PHAB Standard	PHAB Measure(s)	PHAB Required Documentation	PPHR Measure	PPHR Submeasure	PPHR Criteria Element	Differences/ Clarifications
8.2 Ensure a competent workforce through the assessment of staff competencies, the provision of individual training and professional development, and the provision of a supportive work environment.	8.2.1 A Workforce development strategies	1. Workforce development plan. 2. Implemented workforce development strategies.	3 Completion and maintenance of a workforce development plan and staff competencies	D. Workforce development plan		PPHR's requirements for a workforce development plan relate specifically to emergency preparedness activities. Therefore, on its own, this workforce development plan is not as comprehensive as what is required for PHAB. There are other linkages throughout PPHR Measure 3, however, that could be included in a HD workforce development plan. Consider also pulling information from submeasures b1, C, E, and F.