Our Road to PHAB:
A Strategic Planning Prep Course #4

Chelsea Moxlow
Health Promotion Coordinator / Accreditation Coordinator

LCDPH All-Staff Meeting
January 21, 2016
The CHA/CHIP serve as the foundation to inform the priorities to be addressed in the strategic plan.

- CHIP = community plan
  - Addresses priorities in the community that impact the overall health of the community.

- Strategic plan = agency plan
  - Includes priorities and direction for the department.
  - CHIP priorities that we plan to address with our work should be included in the strategic plan.
Operational (Programmatic) vs. Strategic Issues

- What do we need to do to achieve the vision?
- Does an issue affect the entire department?
- Do we need to change the way we function to be better?
- Are there consequences of not addressing an issue?
- Is it reasonable, feasible, and financially cost effective to address?

Operational issues are important, but strategic issues are important and forward-thinking and seize on current opportunities.

Vision: Livingston County will be a safe and healthy community where all people realize their fullest health potential and live enriched and productive lives.
Review: Strategic Issue Brainstorm

- What does agency success look like?
- What would you want LCDPH to achieve?
- How would you want LCDPH to improve?
**Mission**: Livingston County Department of Public Health will protect, preserve, and promote the health and safety of the people of Livingston County.

**Vision**: Livingston County will be a safe and healthy community where all people realize their fullest health potential and live enriched and productive lives.

**Values**: 
- Knowledgeable 
- Effective 
- Positive 
- Accountable 
- Honesty 
- Competent 
- Courteous 
- Responsive 
- Respect 

*Adopt us?*
Reminder: Next Steps

• Complete strategic planning pre-work document!
• Log Strategic Planning Training Series in MI-TRAIN.
• Strategic planning retreat
  – Tuesday, January 26, 2016, 8 a.m. – 4 p.m.
  – EMS Public Safety Complex, Howell Auditorium
  – MPHI to facilitate
  – Coffee, light breakfast, & lunch provided
    • Please bring your own snacks.
• Finalize strategic plan by end of March 2016
• Apply to PHAB!
  – Spring 2016
PHAB Update

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Health Promotion Coordinator / Accreditation Coordinator

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## PHAB Documentation Progress

(as of January 20, 2016)

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A focus on PHAB:
- Increase efforts to submit documentation.
  - Treats may be involved ;)
- Performance management training online.
- Work to finalize the strategic plan.
- Open-door policy to answer PHAB questions at any time.

Let’s make PHABruary PHABulous!
QI/PM Update

Chelsea Moxlow
Health Promotion Coordinator / Accreditation Coordinator

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January 21, 2016
QI Project Tracking Log

| QI Team Name           | Process Improvement Area (from team charter) | QI Project Owner (Agency, Division, or Program) | QI Team Members                                                                 | Project Start Date | Project End Date | Date Final Report Submitted | Type of Final Report (Story board, written report, etc.) | Date Findings Reported to Stakeholders | Venue of Findings Reported to Stakeholders & Date (ex: all staff meeting, Board meeting, etc.) | Other Relevant Notes |
|------------------------|---------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------|-------------------|-------------------|-----------------------------|-----------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------|
| Team Professional Development 1 | Professional development/training process | LCPH                                           | Aaron Aumock, Ashley Frez, Barton Maas, Chelsea Moxlow, Arielle Markel, Janet Slavin, Lisa Sanchez, Matt Bolang, Nicole Baran, Sandy Williams, Sharon Considine | 11/4/2014         | 1/19/2016         |                              |                                                           |                                        | Final recommendation from the team to Management: include a MI-TRAIN review during performance evaluations to ensure that training is being tracked and that professional development is occurring | |
| New Hire QI            | New hire and orientation process in the department | LCPH                                           | Chelsea Moxlow, Matt Bolang, Arielle Markel, Barton Maas, Elaine Brown           | 6/26/2015         |                   |                                                             |                                                           |                                        |                                                                                          | |
| EH Complaint Process   | EH complaint process                        | EH                                              | Lisa Sanchez, Amy Aumock, Geil Ramsey, Tom Latchney                              | 8/26/2015         |                   |                                                             |                                                           |                                        |                                                                                          | |

- S:\QUALITY IMPROVEMENT\QI Project Tracking Log.xlsx.
- If you are currently leading a QI project please check what I’ve entered in the tracking log for accuracy. You are now responsible for updating the information.
- Moving forward, all projects will need to be entered into the log and tracked from start to finish. This is the team lead’s responsibility.
questions?