



# Our Road to PHAB:

## *A Strategic Planning Prep Course #4*

Chelsea Moxlow

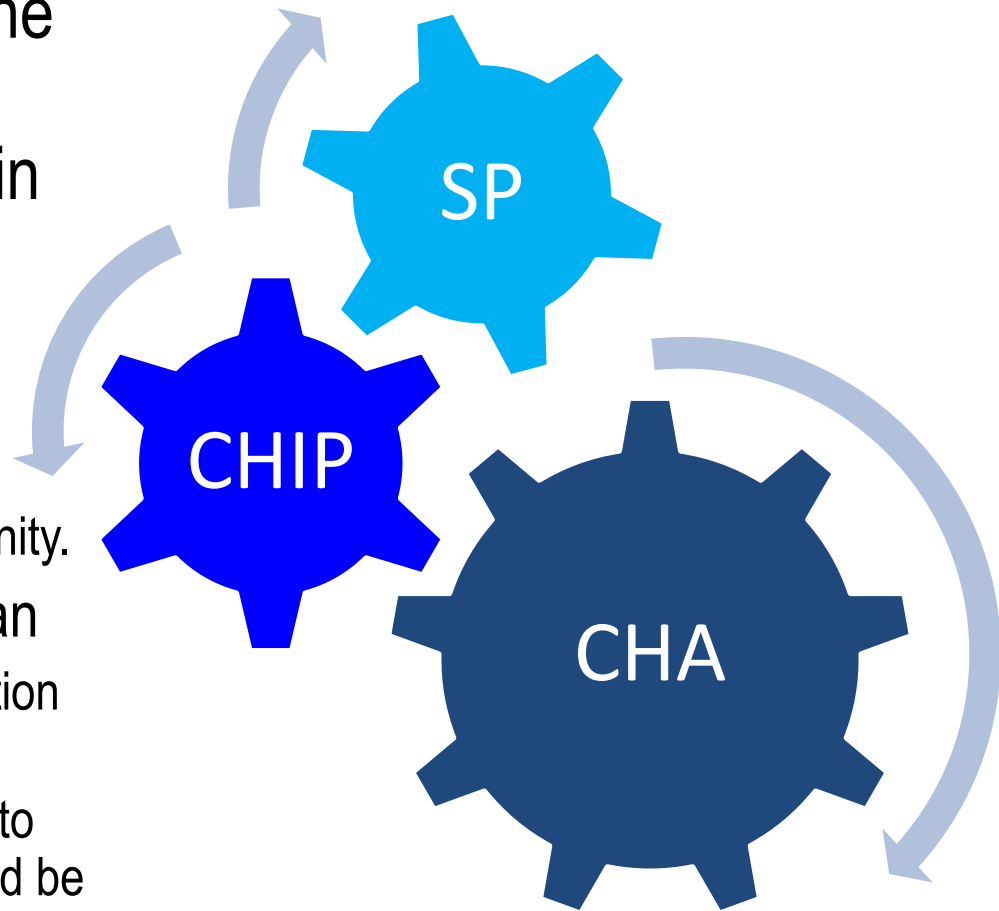
Health Promotion Coordinator / Accreditation Coordinator

LCDPH All-Staff Meeting

January 21, 2016

# Review: CHIP → Strategic Plan

- The CHA/CHIP serve as the foundation to inform the priorities to be addressed in the strategic plan.
  - CHIP = community plan
    - Addresses priorities in the community that impact the overall health of the community.
  - Strategic plan = agency plan
    - Includes priorities and direction for the department.
    - CHIP priorities that we plan to address with our work should be included in the strategic plan.



# Review: Strategic Issue Identification



## Operational (Programmatic) vs. Strategic Issues

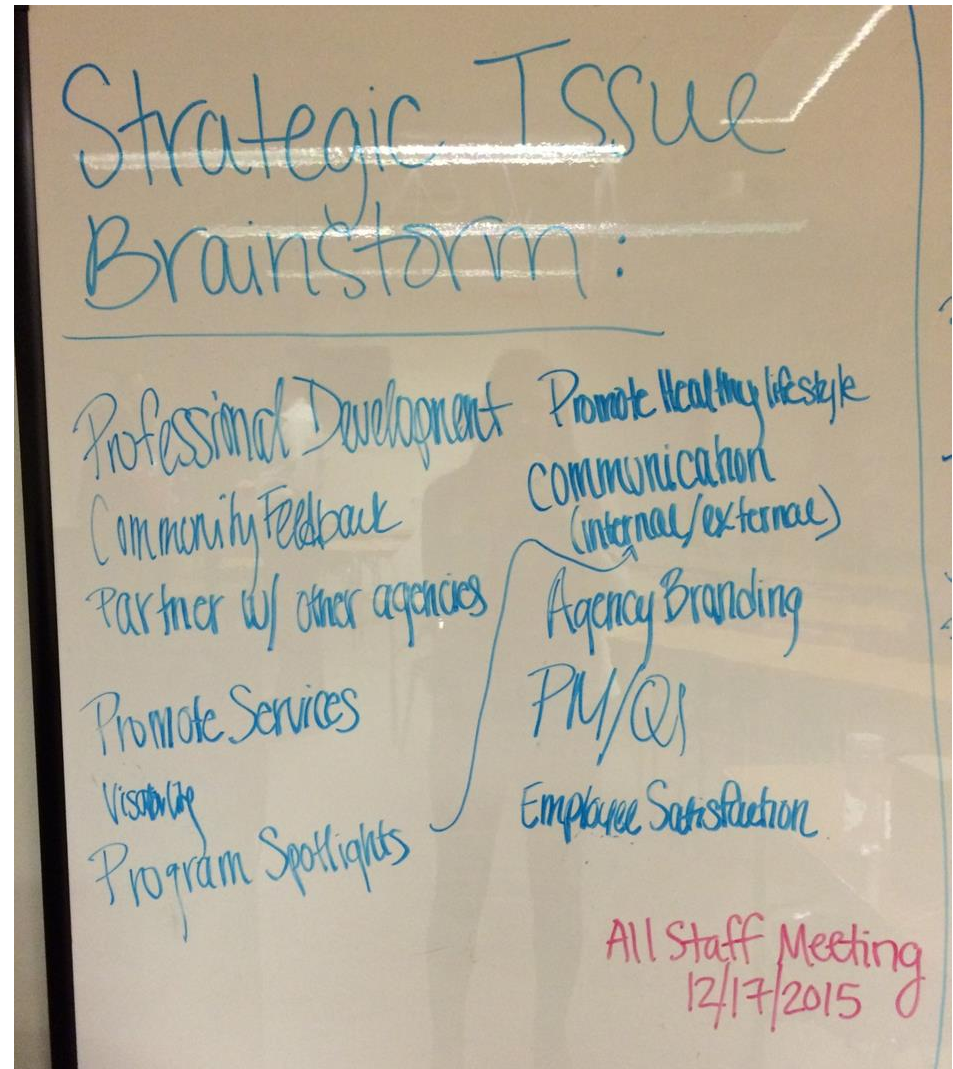
- What do we need to do to achieve the vision?
- Does an issue affect the entire department?
- Do we need to change the way we function to be better?
- Are there consequences of *not* addressing an issue?
- Is it reasonable, feasible, and financially cost effective to address?

Operational issues are important, but strategic issues are **important** and **forward-thinking** and **seize on current opportunities**.

**Vision:** Livingston County will be a safe and healthy community where all people realize their fullest health potential and live enriched and productive lives.

# Review: Strategic Issue Brainstorm

- What does agency **success** look like?
- What would you want LCDPH to **achieve**?
- How would you want LCDPH to **improve**?



# Mission, Vision, Values

**Mission:** Livingston County Department of Public Health will protect, preserve, and promote the health and safety of the people of Livingston County.

**Vision:** Livingston County will be a safe and healthy community where all people realize their fullest health potential and live enriched and productive lives.

## Values:

- Knowledgeable
- Effective
- Positive
- Accountable
- Honesty
- Competent
- Courteous
- Responsive
- Respect

**Adopt us?**

# Reminder: Next Steps

- Complete strategic planning pre-work document!
- Log Strategic Planning Training Series in MI-TRAIN.
- Strategic planning retreat
  - Tuesday, January 26, 2016, 8 a.m. – 4 p.m.
  - EMS Public Safety Complex, Howell Auditorium
  - MPHI to facilitate
  - Coffee, light breakfast, & lunch provided
    - Please bring your own snacks.
- Finalize strategic plan by end of March 2016
- **Apply to PHAB!**
  - Spring 2016



# PHAB Update

Chelsea Moxlow  
Health Promotion Coordinator / Accreditation Coordinator

LCDPH All-Staff Meeting  
January 21, 2016

# PHAB Documentation Progress

(as of January 20, 2016)

| Domain | # Submitted Documents | % of Domain Complete |
|--------|-----------------------|----------------------|
| 1      | 7                     | 15%                  |
| 2      | 4                     | 9%                   |
| 3      | 6                     | 18%                  |
| 4      | 5                     | 50%                  |
| 5      | 6                     | 23%                  |
| 6      | 12                    | 38%                  |
| 7      | 1                     | 6%                   |
| 8      | 8                     | 36%                  |
| 9      | 5                     | 19%                  |
| 10     | 2                     | 33%                  |
| 11     | 3                     | 6%                   |
| 12     | 11                    | 73%                  |



# PHAB-ruary!

- A focus on PHAB:
  - Increase efforts to submit documentation.
    - Treats may be involved ;)
  - Performance management training online.
  - Work to finalize the strategic plan.
  - Open-door policy to answer PHAB questions at any time.

*Let's make PHABruary PHABulous!*



# QI/PM Update

Chelsea Moxlow  
Health Promotion Coordinator / Accreditation Coordinator

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January 21, 2016

# QI Project Tracking Log



## LCDPH Quality Improvement Project Tracking

| QI Team Name                    | Process Improvement Area (from team charter)        | QI Project Owner (Agency, Division, or Program) | QI Team Members   | Project Start Date | Project End Date | Date Final Report Submitted | Type of Final Report (story board, written report, etc.) | Date Findings Reported to Stakeholders | Venue of Findings Reported to Stakeholders & Date (ex: all staff meeting, Board meeting, etc.) | Other Relevant Notes  |
|---------------------------------|---|---|---|--------------------|------------------|-----------------------------|--|--|--|---|
| Team Professional Development 1 | Professional development/training tracking process. | LCDPH   | Aaron Aumock, Ashley Frez, Barton Maas, Chelsea Moxlow, Arielle Markel, Janet Slavin, Lisa Sanchez, Matt Bolang, Nicole Baran, Sandy Williams, Sharon Considine | 11/4/2014          | 1/19/2016        |                             |  |  |  | Final recommendation from the team to Management: include a MI-TRAIN review during performance evaluations to ensure that trainings are being tracked and that professional development is occurring. |
| New Hire QI                     | New hire and orientation process in the department. | LCDPH   | Chelsea Moxlow, Matt Bolang, Arielle Markel, Barton Maas, Elaine Brown  | 6/26/2015          |                  |                             |  |  |  |   |
| EH Complaint Process            | EH complaint process.                               | EH  | Lisa Sanchez, Amy Aumock, Gail Ramsey, Tom Latchney   | 8/26/2015          |                  |                             |  |  |  |   |
| For Your Eyes Only              | Vision screenings for 9th grade vs.                 | V&H   | Gail Doyle, Michelle Steele, Jackie Marks   | 9/1/2015           |                  |                             |  |  |  | Fowlerville, Howell and Pinckney High schools completed smoothly by 11-30-15. Brighton High scheduled in January 2016. Hartland High declined on-site   |

- S:\QUALITY IMPROVEMENT\QI Project Tracking Log.xlsx.
- If you are currently leading a QI project please [check what I've entered](#) in the tracking log for accuracy. You are now responsible for updating the information.
- Moving forward, all projects will need to be entered into the log and tracked from start to finish. [This is the team lead's responsibility.](#)



*questions?*