2020 Medical Reserve Corps COVID-19 Operational Readiness Awards (ORA)

Request for Application (RFA) Overview

September 2, 2020
2:00-3:00 PM ET
Logistics

• This webinar is listen-only and can be heard through **either** your computer speakers or telephone. Using both will cause feedback.

• This call is being recorded and will be shared on the MRC Listserv and NACCHO website.

• Submit all questions through the Q&A box in the task bar at the bottom of your screen.
NACCHO MRC Team

Kathy Deffer
Kamya Raja
Crystal Young

Contact us at:

mrc@naccho.org
Webinar Objectives

1. Review the MRC COVID-19 ORA RFA.
2. Understand the funding intent and project deliverables.
3. Review eligibility requirements.
4. Review funding timeline and key dates to comply with the funding opportunity.
5. Understanding what is a response Mission Set
6. Review how to apply.
7. Review budget submission.
What is the MRC COVID-19 ORA?

Competitive award to support operational readiness to the COVID-19 response

Specific deliverable – COVID-19 response Mission Set

Mission Sets developed will be shared with the MRC network

Funding available to support response planning and readiness
Who may apply?

MRC units that meet the following criteria:

• MRC in good standing with updated MRC website profile (6/1 - 9/22)
• Eligible to receive federal funds
• Able to complete signed contract by 11/20 and deliverables by 12/4
• New awardees or units that received an MRC ORA Level 1 award
• Previous awardees have completed interim or final project evaluations

Where can I find more details?

• Request for Application (RFA) 2020 MRC Operational Readiness Awards
Award Timeline

- **September 1, 2020**: Applications open. Link to questions is in the RFA.
- **September 22, 2020**: Applications close - 8pm ET.
- **September 29, 2020**: MRC COVID-19 ORA awardees announced.
- **Week of October 5, 2020**: Technical Assistance Webinar.
- **October 5-16, 2020**: Contracts sent out by NACCHO.
- **November 20, 2020**: Signed contracts are due to NACCHO.
- **December 4, 2020**: Project deliverable - MRC unit Mission Set due to NACCHO.
- **December 31, 2020**: All MRC unit award checks will be sent out. Award checks will be sent out on a rolling basis upon receipt of mission sets and a fully executed contract.
Application Questions

• Administrative Questions
• Content
  • Mission Set Description (50%)
    • Current or planned responses
    • Examples of successes or challenges
    • Objectives in developing the mission set
  • Work Plan (25%)
    • How will you develop mission set
    • Volunteers or partners engaged
  • Budget (12.5%)
  • Implementation and Evaluation (12.5%)

Project Deliverable – Mission Set

- Develop a Mission Set for a new or evolving mission
- Supports one of your MRC COVID-19 response missions/roles
- Use the NACCHO MRC Mission Set template
- Technical Assistance Webinar week of Oct 5
- Complete by December 4
What is a Mission Set?

• Modeled after a Mission Ready Package without specific resources and costs.

• **Planning tool** to support MRC response missions.

Mission Sets Identify:

• Types of volunteers needed
• Training requirements
• Supplies/equipment requirements
• Other logistical considerations
• Supporting resources such as local plans or job action sheets
Mission Set Template

<table>
<thead>
<tr>
<th>Mission Set Template</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mission Set: A scalable response and recovery capability for MRC units and volunteers that is organized, developed, trained, and exercised prior to an emergency or disaster for local, state, and/or regional deployment purposes.</td>
</tr>
</tbody>
</table>

| Introduction: Include local jurisdiction demographics and background information on your MRC units and response experiences surrounding the development of this mission set. |

<table>
<thead>
<tr>
<th>Mission Set Title:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Description:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resource Components:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel:</td>
</tr>
<tr>
<td>Type (use NIMS Resource Typing if applicable)</td>
</tr>
<tr>
<td>Licenses or Certifications Required? (yes/no) if yes, list requirement.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Training Requirements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>List minimum personnel training requirements to support mission by personnel type.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equipment Required:</th>
</tr>
</thead>
<tbody>
<tr>
<td>List minimum equipment required to complete the mission.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deployment Timeline:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide anticipate timeline to deploy volunteers (ex: N-48 hours)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Requirements for Rotation of Personnel:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide shift rotation requirements.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pre-Planning Considerations:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Space Requirements: If applicable, provide requirements for space (ex: Indoor open space at least 400 square feet)</td>
</tr>
<tr>
<td>Support Requirements: List any support requirements (ex: Internet access, access to copiers, etc.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Limiting Factors:</th>
</tr>
</thead>
<tbody>
<tr>
<td>List any limiting factors to complete the mission (ex: replacement of consumable medical supplies)</td>
</tr>
</tbody>
</table>

Include your local resources to support the mission set:
- Examples of specialized training
- Examples of job action sheets
- Examples of just in time training
- Links to online training
- Equipment/supply lists

Factors to consider when developing mission sets:
- Mission sets should be developed with the goal of a common set of response capabilities. Avoid language or terms unique to your unit or jurisdiction.
- Mission sets should be scalable based on the size of the response request. If you include a specific number for personnel type provide a basis of how that was determined. For example, X nurses needed to provide clinical support for up to Y clients in a shelter. Include how this measurement was determined.
- Deployment timeline and support requirements – consider what is realistic for local, statewide and EMAC.
Deployment Readiness Resources

MRC Volunteer Tier Levels

<table>
<thead>
<tr>
<th>Level</th>
<th>Deployable</th>
<th>Level Description</th>
<th>Training</th>
</tr>
</thead>
</table>
| MRC LEVEL 1 | • EMAC • Intra-state • Local | Meet the standards for Level 1; demonstrated experience in non-emergency activations or emergency deployments; capable of serving supervisory roles; background check recommended. May be required for EMAC deployments. | Required:  
- IS-200  
- IS-800  
Recommended: MRC Core Competencies Learning Paths:  
- Volunteer Leadership  
- Community Resiliency |
| MRC LEVEL 2 | • Intra-state • Local | Meet the standards for Level 3; demonstrated experience through trainings/exercises; demonstrated participation in unit activities and non-emergency events; background check recommended. | Required:  
- IS-100  
- IS-700  
Recommended: MRC Core Competencies Learning Paths:  
- Volunteer Response |
| MRC LEVEL 3 | • Local | Limited training or participation in unit activities. | Required: MRC Unit Orientation or JITT equivalent. |
| MRC LEVEL 4 | Non-deployable | 1.0 Demonstrate personal and family preparedness for disasters and public health emergencies. | Complete a personal and family preparedness plan. |
| UNASSIGNED | Non-deployable | DMH Competency | MRC Performance Qualifications | Suggested Trainings and MRC TRAIN Course Number | Time | Volunteer Tier Level |
| | | - Disaster Health Core Curriculum - Competency 1*: Personal and Family Preparedness | MRC-TRAIN 1081145 | 25 minutes | Level 3 |
| | | - Disaster Health Core Curriculum - Competency 2*: Expected Roles in Organizational & Community Response Plans During a Disaster or Public Health Emergency | MRC-TRAIN 1081138 | 15 minutes | Level 3 |
| | | - Personal Preparedness for Public Health Workers (RIDDH) | MRC-TRAIN 1090420 | 1-2 hours | Level 3 |
| | | - Animal Emergency Preparedness | MRC-TRAIN 1025307 | 1 hour | Level 2 |
| | | - Disaster Health Core Curriculum - Competency 5*: Personal Safety | MRC-TRAIN 1081353 | 40 minutes | Level 3 |

Content:

- **Deployment Readiness Guide**
  - MRC Mission Sets
    - Shelter Operations Mission Sets
  - MRC Core Competencies
    - Learning Path: Volunteer Preparedness
  - MRC Volunteer Tier Levels
  - Deployment Readiness Resources

- **2019 Deployment Readiness Guide**
  - Medical Reserve Corps (MRC)
How to apply?

• Review all the application questions in advance (See RFA)
• Gather your responses prior to entering your application.
• Applications will be open September 1 to September 22, 8pm ET.
• MRC units may apply here: [http://naccho.co1.qualtrics.com/jfe/form/SV_787JROaQ5m7yyDr](http://naccho.co1.qualtrics.com/jfe/form/SV_787JROaQ5m7yyDr)
• All links can be found in the RFA
Budget Submission

Develop budget spreadsheet of estimated program costs

Develop budget for $5000 - use the following budget categories:

• Administrative Costs and Fees
• Professional Service Fees
• Facilities, Rentals and AV Fees
• Uniforms, Equipment and Resources
• Training & Exercises (T&E)
• Travel/Transportation Services
• Awards, Recruitment and Outreach

Save as a PDF and upload during application

NACCHO’s MRC Award funding may not be used to purchase promotional items/giveaways.
Allowable Budget Items

• Allowed per 2 CFR Part 200, Chapter II, Subpart E – Cost Principles
  • Conferences (200.431)
  • Equipment (200.439)
  • Materials, Supplies and Computing Devices (200.453)
  • Professional Services (200.459)
  • Publication & Printing Costs (200.461)
  • Training & Education (200.472)
  • Travel (200.474)

• Not allowed
  • Donations
  • Entertainment costs
  • Promotional Give Away Items
Questions?

More information:

mrc@naccho.org