

# MRC COVID-19 RISE AWARDS TECHNICAL ASSISTANCE

December 15, 2022

The Medical Reserve Corps (MRC) COVID-19 Respond, Innovate, Sustain, And Equip (RISE) Awards intend to provide resources to the MRC network to support COVID-19 response efforts. This funding will prioritize building capacity for the MRC to respond, innovate to evolving requirements, sustain staffing requirements, and equip MRC units with resources needed to support their mission.

## Agenda

### 1. Review Notification of Award letter, deliverables, timeline, and resources (Khusbu)

- [Sample Notification of Award letter](#)
- [RISE Award RFA](#)
- [RISE Award FAQ](#)
- [MRC Webpage](#)

### 2. Deliverable 1: Review Project Workplan & Timeline (Kathy)

- [Sample Project Workplan & Timeline](#)

Additional example in Appendix A of the RFA

Expectations:

Identify goal(s) in the selected RISE focus areas

List objectives that will let you know when goal(s) are met

Provide the timeline anticipated for key tasks to occur within the period of performance (through September 15, 2023)

- Remember, goals and objectives are made possible by budgeted expenses

**Submit Deliverable 1 and invoice 1 using the following link:**

[https://naccho.co1.qualtrics.com/jfe/form/SV\\_3Jk2J51rSvYghz8](https://naccho.co1.qualtrics.com/jfe/form/SV_3Jk2J51rSvYghz8)

### 3. Review Budget (Kathy)

- [Sample Budget](#)
- Additional example and guidance in Appendix B of the RFA
- Please also see budget guidelines in Appendix F of the RFA
- Expectations & common mistakes:
  - Supplies/equipment cannot exceed \$5,000 or more per unit.
  - Staffing expenses must include hourly rate, number of hours projected, brief description of responsibilities, and name of staff person or “to be hired.”
  - Fringe benefit requests must break down exactly which benefits and their rate
  - Indirect costs that exceed 10% must provide documentation of rate approval. See Appendix F of the RFA for more information.
  - **Provide detailed information** on each expense, how it was determined, and how it meets the intent of this award. This information is in lieu of a budget narrative.
  - Total budget should equal the exact tier amount requested.

### 4. Deliverable 2: In Progress Report

- [Sample In Progress Report](#)

Expectations:

Report any/all progress made since submission of the workplan.  
Indicate progress by status (not started, in-progress, complete).  
Due on May 31, 2023.

**Submit Deliverable 2 and invoice 2 using the following link:**

[https://naccho.co1.qualtrics.com/jfe/form/SV\\_e5tolusVaDBgto2](https://naccho.co1.qualtrics.com/jfe/form/SV_e5tolusVaDBgto2)

**5. Deliverable 3: Final Report**

**Submit Deliverable 3 and invoice 3 using the following link:**

[https://naccho.co1.qualtrics.com/jfe/form/SV\\_es5HjnmhoDsiogC](https://naccho.co1.qualtrics.com/jfe/form/SV_es5HjnmhoDsiogC)

**6. NACCHO's Virtual Community (Kathy)**

- Will be used for communicating and sharing resources.
- All award point of contacts will be added.

**7. Questions?** [mrc@naccho.org](mailto:mrc@naccho.org)