

2023 Medical Reserve Corps RISE Awards - Round 2

Contract Modification Process

June 5, 2023

3:00 PM ET



Logistics

- This meeting is being recorded and will be shared on NACCHO's MRC website.
- Submit all questions through the chat box in the toolbar at the bottom of your screen.

NACCHO MRC Team

Kathy Deffer
Lean Abdelaziz
Millen Tsegaye
Khusbu Patel
Evelyn Zavala
Akosua Ntiamoah
Annaleigh Baremore
Beth Hess



Contact us at: mrc@naccho.org

Webinar Objectives

1. Review the MRC RISE Round 2 contract modification
2. Review how to make your organization's selection on the Open Water application site.
3. Answer MRC awardee questions.

Contract Modification Options

1. No contract modification requested.

- a. Units will select this option to confirm they do not elect to modify their contract.
- b. Original contract will end September 15, 2023.

2. Additional 35% of the original award amount.

- a. NACCHO will provide a signed contract modification to include an additional 35% of the original award amount.
- b. Vendor will countersign the contract modification with a new Deliverable 4 for the additional funds.
- c. Current Deliverable 3 due date is August 31, 2023.
- d. **New Deliverable 4** due date is September 15, 2023.
- e. An approved budget and workplan for additional funds are required for contract modification.

Contract Modification Process

1. Awardees complete application on NACCHO's application site.
2. NACCHO reviews application and will approve modifications on a rolling basis.
 1. Approved applications will receive a contract modification for countersign by the unit/state.
 2. Awardee signs and returns contract modification.
 3. NACCHO grants team will review and approve the budget.
 4. Deliverable 4 can be submitted upon approved budget.

Contract Modification Requirements

1. No Contract Modification	2. Additional 35% of the original award amount.
Select and acknowledge the awardee does not choose to extend contract or receive additional funds.	Select and acknowledge the additional funds of 35% of the original award.
Contract will remain intact and expires September 15, 2023.	Deliverable 3 is due August 31, 2023. See Template for Deliverable 3.
	Submit SAM.gov verification.
	Submit an updated vendor form.
	Submit budget using NACCHO template for the additional funds.
	Submit workplan using NACCHO template for additional activities.
	Deliverable 4 is due September 15, 2023. See Template for Deliverable 4.

Deliverable 4 – For Additional Funding

Tiers 1 and 2 – Deliverable 4

Submit 1 of the options below:

- Case study to highlight MRC unit activities during the COVID-19 response and how you resolved challenges to meet response requirements.
- Infographic to highlight MRC unit activities during the COVID-19 response.
- Impact story to demonstrate a unique MRC volunteer experience during the COVID-19 response.
- Impact story to demonstrate a unique MRC unit response activity during COVID-19.

Deliverable 4 – For Additional Funding

Tier 3 - Deliverable 4

Tier 3 awardees must submit **TWO** items.

Choose one item from each of the categories below:

1. Highlight of unit activities:

- Case study to highlight MRC unit activities during the COVID-19 response and how you resolved challenges to meet response requirements. **OR**
- Impact infographic to highlight MRC unit achievements during the COVID-19 response.

2. AND Impact stories:

- Impact story to demonstrate a unique MRC volunteer experience during the COVID-19 response. **OR**
- Impact story to demonstrate a unique MRC unit response activity during COVID-19.

Where to find documents

[Go to NACCHO's MRC Funding Opportunities webpage](#)

<https://www.naccho.org/programs/public-health-preparedness/medical-reserve-corps/mrc-awards>

[Additional Funding Cover Letter](#)

Today's webinar recording and slides will also be posted here. 

MRC Funding Opportunities

NACCHO is proud to be able to provide funding to MRC units through our continued partnership with the Department of Health and Human Services (HHS), Administration for Strategic Preparedness and Response (ASPR) [Medical Reserve Corps Program Office](#).

CURRENT AWARDS

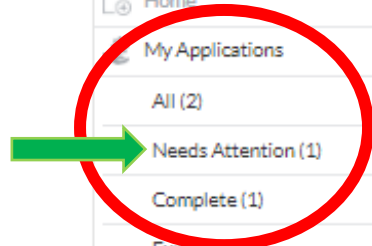
MRC Response, Innovate, Sustain, and Equip (RISE) Awards Round 2 - Contract Modification

NACCHO is offering a contract modification to Round 2 awardees. All necessary information regarding the modification and application process may be found below:

- [Budget Template](#)
- [Workplan Template](#)
- [Application Website](#)
- [Contract Modification Invoice 4](#)
- [Deliverable 4 Guidance Document](#)

Accessing the Contract Modification Questionnaire

Click on the 'Needs Attention' option



Welcome Meagan Doran

- Home
- My Applications
 - All (2)
 - Needs Attention (1)**
 - Complete (1)
 - Expired (0)
 - Archived (1)
- My Judging Assignments
- Judge Team Manager Panel
- My Profile
- Admin Panel
- Log Out

Some of your Applications require additional information. [Click to continue](#)

Welcome to NACCHO's application website.

Each year, NACCHO recognizes the remarkable accomplishments of local health departments and health officials through awards. Please find a list of our open applications below.

More information about NACCHO's annual awards can be found [here](#).

Use the start buttons below to login with your MyNACCHO account and begin your application.

Program	Status	Deadline	Action
Equipping Local Health Departments to Address Vaccine Hesitancy	Closed	10/24/2022 11:59 PM	Closed
Addressing Needs of People with Disabilities in COVID-19 Local Preparedness Planning, Mitigation and Recovery Efforts - Part 2	Now Open	10/29/2022 03:00 AM	Start Application
Project Public Health Ready (PPHR)	Now Open	10/31/2022 12:00 AM	Start Application
HRAD: Harm Reduction and Academic Detailing	Now Open	11/1/2022 12:00 AM	Start Application
Demonstration Sites for Bridging Preparedness, Infectious Disease, Maternal-Child Health, and Birth Defects within Cities and Counties Project	Now Open	11/1/2022 11:59 PM	Start Application
2022 Strengthening Capacity in Suicide, Overdose, and Adverse Childhood Experiences Prevention for Local Health Departments: Community Prevention Framework Pilot	Now Open	11/18/2022 05:00 PM	Start Application
STD Registry	Now Open	9/29/2023 11:59 PM	Start Application
Congenital Syphilis Compendium	Now Open	9/30/2023 11:59 PM	Start Application

Current Timezone: Eastern Time (US & Canada) (UTC-04:00 Daylight)

Application Site Link:
<https://nacchoapplication.secure-platform.com/a>



Accessing the Contract Modification Questionnaire

Welcome Khusbu Patel

- Home
- My Applications
 - All (4)
 - Needs Attention (1)**
 - Complete (2)
 - Expired (1)
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- Log Out

Needs Attention

Program	Round	Application #	Category	Title	Action
MRC COVID-19 Respond, Innovate, Sustain, and Equip (RISE) Award Round 2	Contract Modification	5743	Tier 1 - \$25,000 > Region 3 (DC, DE, MD, PA, VA, WV)	0000	Open

Showing 1 to 1 of 1 entries



Click 'Open' to begin the MRC RISE Contract Modification Questionnaire

Completing the Contract Modification Questionnaire

Welcome Khusbu Patel

- Home
- My Applications
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- Admin Panel
- Log Out

mrc@naccho.org

MRC COVID-19 Respond, Innovate, Sustain, and Equip (RISE) Award Round 2

Administrative Information → Eligibility Verification → Proposal Content → Contract Modification

Modification Application Information

NACCHO is providing the opportunity for MRC units or states that were selected for an MRC RISE award (Round 2) the option for a contract modification. Contracts may be modified to receive additional funds equal to 35% of the original award amount.

Please review the choices below to determine which option is best for your organization:

Does your MRC unit or state program want modify your existing MRC RISE contract? *

- Yes. My organization is interested in receiving additional funding which requires a contract modification.
- No.

Prev Save Save and Finalize

All MRC RISE Round 2 Awardees **MUST** Answer Question #1



If your organization is not interested in modifying your existing MRC RISE contract – Select 'No'



Administrative Documents Required

- Proof of SAM.gov active registration
- Updated vendor form

Contract Modification

By selecting this option, I understand that my organization will be required to submit MRC RISE Deliverable 4 no later than September 15, 2023.

Updated SAM.gov Registration and Vendor ID Form

SAM.GOV Verification. *

Upload a screenshot of the sponsoring agency's active registration on the federal government's System of Award Management (SAM) website, SAM.gov. See the RFA for more detailed instructions and sources of assistance.

No file chosen

Please enter SAM.gov expiration date in space provided. *

Owner of SAM.gov profile. *

i.e., the name of the entity listed on the SAM.gov registration

Vendor ID Verification *

Please complete and upload [this form](#) as a PDF document. The information provided here will inform the contract between the agency listed and NACCHO. Max file size is 25 MB.. Please find the form here: [Vendor-Form.pdf \(naccho.org\)](#)

No file chosen



Additional Funding Budget

Tier Level	Additional Funding Amount (35%)
Tier 1 - \$25,000	\$8,750
Tier 2 - \$50,000	\$17,500
Tier 3 - \$75,000	\$26,250

- Budget for additional funding
 - Budget total should equal 35% of original tier funding award level
 - Budget period is June 5 to September 15, 2023
 - Units interested in revising original award budget should submit their budget to mrc@naccho.org
- [Budget template](#)

Additional Funding Budget.

Additional Funding Budget. *

Using the [provided template](#), create a line-item budget, totaling **exactly** \$8,750 (Tier 1), \$17,500 (Tier 2), or \$26,250 (Tier 3), depending on the additional funds requested for the previously awarded tier level. This budget is a supplemental budget and should only list costs for the additional 35% of funds being requested, and is NOT a replacement for your organization's previous budget. Budgets should clearly outline the dollar amounts for each line-item expense and a narrative cost justification that aligns with the appropriate RISE category. Unallowable costs are detailed in the budget template on the first tab. See Appendix B of the RFA for an example budget. See Appendix F for additional budget guidance. Recipients may only expend funds for reasonable program purposes, including personnel, travel, supplies, and services, such as contractual. Please note that equipment items are not allowable under this funding.

Applicants **must** use NACCHO's [budget template](#). The preferred file type is an Excel spreadsheet, however, you may upload Word or PDF documents. Max file size is 25 MB.

No file chosen

Additional Funding Workplan and Timeline *

Using the [provided template](#), describe a realistic project workplan, including goals, measurable outcomes, objectives, timeline, and key tasks for the additional 35% of your previously awarded tier's funding ONLY. This workplan and timeline does not replace your previous workplan and timeline. Describe how the funds will support the capacity of the unit or state coordinator to provide local or state COVID-19 response activities. The program work/spending plan should align within at least one of the RISE categories. The program timeline for expenses and activities should not exceed the period of performance, through September 15, 2023. See Appendix A of the RFA for an example of how to complete the program workplan and timeline. For assistance writing program goals and measurable objectives, view this [CDC handout](#).

The preferred file types are Word or PDF documents. Max file size is 25 MB.

No file chosen

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Save and Finalize



Questions

Thank you!

[Additional funding FAQs](#)

All questions can be directed to mrc@naccho.org

