Data availability & request process: – Current Workflow

1. Data is needed
   - CAPE unit randomly receives Data Request by email, walk in or phone call
2. Can CAPE provide data?
   - Yes → Look for data source
     - Does data source exist?
       - Yes → CAPE point of contact gathers info.
       - No → CAPE point of contact follows up with requestor
3. No → CAPE point of contact follows up with requestor
4. Analyze data or refer?
   - Analyze → CAPE Point of contact provides data to requestor.
   - Refer → CAPE point of contact refers requestor to another source