



**Request for Applications**  
**Demonstration Sites in Climate and Health**  
**Supplemental funds for climate and health activities in local health**  
**departments**

**Deadline Extended - Applications due October 22, 2020 by 11:59 pm EST**

**BACKGROUND**

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The National Association of County and City Health Officials (NACCHO) supports local efforts to track, prevent, and mitigate the health effects of climate change. According to the NACCHO [Climate Change Policy Statement](#), these efforts include (1) the incorporation of adaptation planning into land use, housing, and transportation design; (2) preparing communities for extreme and unusual environmental events; and (3) coordinating with local governments on all-hazards disaster planning. NACCHO supports implementing existing policies and procedures (e.g., [CDC BRACE framework](#)) and integrating climate change into ongoing performance improvement measures (e.g., Public Health Accreditation).

NACCHO, with support from the [Climate and Health Program](#) at the [Centers for Disease Control and Prevention](#) (CDC), intends to award up to three entities with a range of \$16,000 to \$24,000 each. The purpose of this funding is to supplement ongoing climate change and health adaptation initiatives in local health departments.

NOTE: NACCHO and CDC will host an optional webinar for interested applicants on Wednesday, September 30 from 3:00-3:30 PM ET. The purpose of the webinar is to answer questions about this RFA. No new information will be shared during the webinar; as such, applicants need not wait for the optional webinar in order to begin or submit applications. Access the webinar at:

<https://naccho.zoom.us/j/98514597247>

Meeting ID: 985 1459 7247

Dial by your location

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

## APPLICATION REQUIREMENTS

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### A. Eligibility

#### Applicants should:

- Be a local government entity or other local organization working in climate change and health. “Local” is here defined as organizations working at county, city, or community levels (e.g., local health departments).
- Have experience working in local climate change and health initiatives.
- Have current projects in climate and health that would benefit from supplemental funding.
- Demonstrate need for funding.

Priority will be given to applicants who:

- Have experience working with NACCHO on climate-related projects.

### B. Funding Available

Applicants can apply for a range of \$16,000 to \$24,000 in funding for projects and activities supporting community resilience to climate change. Two to three awards will be available for work starting November 2, 2020. The performance period for this award is November 2, 2020 – June 30, 2021.

### C. Application Procedure

- Complete the application form as a fillable PDF document, which includes contact information, the budget request, the statement of need, and acknowledgement of the reimbursement requirement.
- If you are not applying as an employee of a local health department (LHD), you must include a letter of support [no more than one page] from your local health authority indicating how your project will consider health department priorities for climate change and health. Your local health authority may be a health commissioner, a departmental director of environmental health, or another representative with appropriate decision-making authority.
- This is a competitive grant process. Applicants must submit their PDF application by **11:59 p.m. ET, Thursday, October 22, 2020** to Amy Chang ([achang@naccho.org](mailto:achang@naccho.org)). Awardees will be notified via email by November 2, 2020. Applicants not selected to receive an award will be notified via email by November 9, 2020.

### D. Technical Assistance

- a. Technical assistance will be provided throughout the term of the funded applications to facilitate successful implementation. NACCHO will act as the central coordinator for technical assistance requests, to either provide the assistance or direct to the appropriate stakeholders or CDC. Specific areas which each party can provide technical assistance on is as follows:
  - i. NACCHO will provide the structure for technical assistance and act as the central coordinator. In addition, NACCHO will assist with local health

- department collaboration (e.g., facilitating interactions between LHDs and various partners within their jurisdiction).
- ii. CDC will provide feedback on state and federal guidance and resources for assessing the impacts of climate change, indicators, and data sources.

## **SELECTION PROCESS**

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Applications will be reviewed by NACCHO and CDC.

- Late applications will not be accepted.
- Incomplete applications will not be reviewed.
- Applicants will be notified of their selection status between November 2-9, 2020 via email to the specified point of contact. Selected applicants will be provided with a letter certifying NACCHO's plans for reimbursement.

NACCHO and CDC will use the following criteria to review application materials in each of the sections below:

- Completeness in application materials and all related questions;
- Demonstrated need for funding;
- Demonstrated experience working in climate change and health; and
- Well-supported plans for collaboration as appropriate.
  
- **Statement of Need (40 pts):** The applicant will describe the need for funding of activities related to identifying, adapting to, or building resilience to the health impacts of climate change. Include a description of:
  - Existing or ongoing climate change and health activities;
  - Efforts on addressing health equity within the community; and challenges in completing or advancing these activities (e.g., staffing, training).
  
- **Experience (40 pts):** The applicant will describe current and ongoing projects related to climate and health, for example:
  - Public education about the health effects of climate change;
  - Partnerships with community-based organizations working in climate and health;
  - Performing Community Health Assessments or Community Health Improvement Assessments to identify local priorities;
  - Performing Health Impact Assessments to identify impacts on climate and health;
  - Using a Health in All Policies approach to climate and health; or
  - Public-facing adaptations such as cooling centers or communication campaigns.
  
- **Collaboration (20 pts):**
  - Applicants demonstrating previous experience working with NACCHO will receive up to 20 additional points (i.e., based on the extent of prior engagement).
  
- **Budget Request:** The funding range per award is \$16,000 to \$24,000. Applicants must complete the budget narrative, proposing a realistic and appropriate request that includes a breakdown of costs and timeline for disbursement.

## EXPECTATIONS

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From November 2, 2020 to June 30, 2021 selected applicants are expected to:

- Designate one point of contact to serve as the project coordinator. Even if this person will not be leading all project activities, the selected applicant must designate one individual with whom NACCHO will directly communicate on all matters related to this project.
- Adhere to the activities and timeline proposed in the application materials. The designated point of contact should be in communication with NACCHO staff if deliverables must change due to unforeseen circumstances.
- Adhere to NACCHO's [standard contract language](#) and be able to sign and return a contract to NACCHO within 30 days of receiving it. (Note: NACCHO has a specific contract template as approved by the State's General Counsel for applicants from the states of FL and TX. Please email us for a copy should you need it.) **No modifications to the terms or contract language will be made.** Agencies that cannot agree to NACCHO's contract language should not apply for this initiative. As part of the application, the agency will be asked to verify that it has read NACCHO's standard contract language and has provided a copy to the individual with signing authority at the agency for advanced consideration.
- Ability to complete NACCHO's [Organizational Subrecipient Risk Assessment Form](#). Agencies that cannot complete NACCHO's subrecipient risk assessment form should not apply for this initiative. As part of the application, the agency will be asked to verify that it has reviewed NACCHO's subrecipient risk assessment form and has provided a copy to the individual with signing authority at the agency for advanced consideration.

### Key Activities and Dates

<u>Deadline for Completion</u>	<u>Activity</u>
September 8, 2020	RFA released and opens
September 30, 2020	RFA Informational Webinar (optional) Zoom Meeting Link: <a href="https://naccho.zoom.us/j/98514597247">https://naccho.zoom.us/j/98514597247</a> Meeting ID: 985 1459 7247  Dial by your location +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston)
October 22, 2020	Applications due - deadline extended
October 23 – 30, 2020	Review of applications
November 2, 2020	Notification of selected awardees

November 2020 (TBD)	Orientation call and begin project activities – to be scheduled
November 2 – June 30, 2021, 2021	<ul style="list-style-type: none"> <li>• Participate in at least three (3) bi-monthly check-in calls with NACCHO and CDC.</li> <li>• Submit reimbursement materials during three invoice periods: <ul style="list-style-type: none"> <li>Invoice Period 1: 11/2/2020-1/31/2021 Due 2/15/2021</li> <li>Invoice Period 2: 2/1/2021-4/30/2021 Due 5/15/2021</li> <li>Invoice Period 3: 5/1/2021-6/30/2021 Due 7/15/2021</li> </ul> </li> </ul>
June 30, 2021	<ul style="list-style-type: none"> <li>• Complete and submit a final report detailing your process and deliverables (e.g., climate change adaptation plan, integration of health into climate adaptation plan, new communication products). A template will be provided.</li> <li>• Share your work and accomplishments through NACCHO’s Stories from the Field (<a href="https://www.nacchostories.org/tell-your-story/">https://www.nacchostories.org/tell-your-story/</a>).</li> <li>• Present about your work and accomplishments through a NACCHO webinar.</li> </ul>